

STATE OF NEVADA

COMMUNITY SERVICES BLOCK GRANT

STATE PLAN AND APPLICATION

October 1, 2009 through September 30, 2011



Department of Health and Human Services
4126 Technology Way, Suite 100
Carson City, Nevada 89706

Mike Willden, Director

STATE OF NEVADA
CSBG STATE PLAN
OCTOBER 1, 2009 THROUGH SEPTEMBER 30, 2011
LETTER OF TRANSMITTAL

September 10, 2009

Dr. Yolanda Butler, Director
Office of Community Services
370 L'Enfant Promenade S.W., 5th Floor
Washington, D.C. 20447

Dear Dr. Butler:

Enclosed is the State of Nevada's two-year Community Service Block Grant (CSBG) State Plan covering FFY 2010 and 2011.

The following is the contact information for the Nevada CSBG program:

State Contact Person/Award Recipient: Gary Gobelman, Grants Manager
Department of Health and Human Services
4126 Technology Way, Suite 100
Carson City, NV 89706

Phone: (775) 684-3469
Fax: (775) 684 - 4010
E-mail: gobelman@dhhs.nv.gov

If you have any questions regarding the State Plan, please contact me at the phone number listed above.

Sincerely,

Gary Gobelman
CSBG Grants Manager

**STATE OF NEVADA
COMMUNITY SERVICE BLOCK GRANT
STATE PLAN FOR FFY 2010 AND 2010**

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SECTION I – EXECUTIVE SUMMARY

A. CSBG STATE LEGISLATION

Nevada does not have a state CSBG Statute.

B. DESIGNATION OF LEAD STATE AGENCY TO ADMINISTER THE CSBG PROGRAM

Nevada's Governor, Jim Gibbons, has designated the Department of Health and Human Services as the lead State agency to administer the CSBG program. The designation letter is located in Appendix A.

Lead Agency: Nevada Department of Health and Human Services
4126 Technology Way, Suite 100
Carson City, Nevada 89706

Director: Mike Willden

C. PUBLIC HEARING REQUIREMENTS

1. Public Inspection of State Plan:

The public was provided with an opportunity to comment on the State Plan through the following means:

- The plan was emailed to each CSBG eligible entity on September 2, 2009.
- Each CSBG eligible entity was requested to post and distribute the *Notice of Public Hearing*.
- The draft State Plan was posted on the Department of Health and Human Services (DHHS) website.

2. Public Hearing:

- The public hearing was held in Carson City on September 8, 2009, 2009. A conference call in option was made available to CAAs.
- Public comments on the state plan were/were not submitted to the State CSBG Office. The comments and DHHS response are located in Appendix B.

3. Legislative Hearing:

The required legislative hearing was last held June 26, 2007 in Carson City before the State Legislature's Interim Finance Committee. The next

legislative hearing before the State Legislature's Interim Finance Committee is tentatively planned for November 2009.

SECTION II – STATEMENT OF FEDERAL AND CSBG ASSURANCES

The signed federal and CSBG assurances are located in Appendix C.

SECTION III – STATE PLAN NARRATIVE

A. ADMINISTRATIVE STRUCTURE

1. State Administrative Agency:

The Department of Health and Human Services (DHHS), Grants Management Unit (GMU) is responsible for administering CSBG and six (6) other family service programs:

- Family to Family Connection – Statewide resource centers providing education and support to parents with infants.
- Family Resource Centers – Statewide resource centers for family education, development, case management, and referral services.
- Children's Trust Fund – Grants to community organizations for child abuse prevention programs.
- Social Services Block Grant (SSBG) for Community Agencies – Grants to state agencies and community organizations for social services.
- Healthy Nevada Fund – Grants to community organizations using state Tobacco Settlement Funds to support smoking cessation projects and other health related projects focused on children and families.
- Problem Gambling – Grants to community organizations for the prevention and treatment of problem gambling.

The Grants Management Unit (GMU) develops standard practices for administering grant programs, provides oversight and monitoring of grantees to insure accountability, and provides technical assistance to community organizations to assist them in meeting grant requirements and achieving performance goals.

The state legislature has established a Grants Management Advisory Committee (GMAC) consisting of local public, private, and non-profit representatives. Their role in the CSBG grant is to review performance of CAAs and make recommendations to DHHS if any CAAs are placed on probationary funding.

2. Eligible Entities and Funding Level for State Fiscal Year (SFY) 2010:

Table 1 provides a list of eligible CSBG entities, their county service areas, and the amount of funds awarded for SFY 2010 (July 1, 2009 – June 30, 2010). These amounts include Nevada's regular CSBG allocation, funding received from the American Reinvestment and Recovery Act (ARRA), and carry-over funds for the SFY 2009 grant year.

A State map, showing each county, is included in Appendix D.

**TABLE 1
ELIGIBLE ENTITIES, COUNTY SERVICE AREAS, AND FUNDING LEVELS**

Eligible Entity	County Service Area	CSBG Funding Level	ARRA Funding Level	SFY 2009 Carry-over	Total
Carson City Health and Human Services	Carson City	\$115,979	\$171,834	\$2,357	\$290,170
Churchill County Social Services	Churchill County	\$77,951	\$116,099	\$1,911	\$195,961
Community Services Agency	Washoe County	\$603,382	\$892,056	\$0	\$1,495,438
Consolidated Agencies of Human Services (CAHS)	Mineral and Esmeralda counties	\$60,837	\$90,969	\$0	\$151,806
Douglas County Social Services	Douglas County	\$98,632	\$146,843	\$97	\$245,573
Frontier Community Action Agency	Elko, Humboldt, Lander and Pershing counties	\$215,353	\$320,694	\$25,523	\$561,570
Las Vegas Clark County Urban League	Clark County	\$1,809,949	\$2,653,101	\$574,290	\$5,037,340
Lincoln County Social Services	Lincoln County	\$35,035	\$52,372	\$3,181	\$90,587
Lyon County Human Services	Lyon County	\$123,779	\$184,021	\$0	\$307,800
Nye County Health and Human Services	Nye County	\$125,323	\$186,245	\$11,661	\$323,229
Storey County	Storey County	\$49,173	\$73,690	\$0	\$122,863
White Pine County Social Services	White Pine and Eureka counties	\$41,607	\$62,077	\$11,602	\$115,366
	Total	\$3,357,000	\$4,950,000	\$630,622	\$8,937,622

B. DESCRIPTION OF DISTRIBUTION FORMULA FOR ELIGIBLE ENTITIES

A new funding formula was approved by the DHHS Director on September 9, 2009 following the required public hearing. The factors utilized to distribute funding to eligible entities are summarized below. The full description of the funding formula is located in Appendix E.

1. Distribution Formula:

Base Allocation: A base allocation to ensure that all CAAs have a basic level of funding to forge community partnerships, provide services to low-income families, and to meet the CSBG and ARRA administrative requirements.

Economic Distress Factor: An economic distress factor based on the unemployment rate in each county. Based on July 2009 data from the Bureau of Labor Statistics, Nevada had the third highest unemployment rate in the country at 12.5%. According to data provided by the Nevada Department of Employment and Training, the county with the largest population in the state (Clark County) has an unemployment rate of 13.1% and the second largest county (Washoe County) has a 12.2% rate. Two rural counties have unemployment rates of 15.6% (Nye County) and 15.4% (Lyon County). Five other counties in the state have unemployment rates between 10% - 12%. In all, 94% of the state's population resides in a county that has an unemployment rate greater than 10%. The economic distress factor distributes CSBG and ARRA funds to CAAs to assist them to develop and implement employment assistance, other employment related service programs, and community partnerships.

Persons in Poverty 2007: The number of people below poverty in each county based on 2007 U.S. Census estimates is used as the final factor for distributing ARRA funds.

2. Restrictions:

Funds must be spent by each eligible entity in accordance with their approved Community Action Plan. Eligible entities are required to submit a program and budget amendment prior to making programmatic or budgetary changes.

3. Carry-over:

As part of the appropriation process for the past several years, Congress has overridden Section 675C of the CSBG Act and mandated states to allow unrestricted carry-over. Based on this mandate, eligible entities in Nevada will be allowed to carry-over funds from one grant year to the next without restriction.

C. DESCRIPTION OF DISTRIBUTION AND USE OF RESTRICTED FUNDS

Table 1 on page 6 shows the planned distribution of funds for SFY 2010.

CSBG recipient agencies are required to submit a renewal application and plan every grant year. The application requirements will be organized around the goals and purposes contained in the federal CSBG Act and will include:

- a budget that categorizes programs and initiatives based on the family, community, and agency goals described in the CSBG Act;
- a detailed budget to support each program activity;
- description of planned programs and initiatives;
- agency goals for developing, expanding, and improving services;
- a needs assessment (requested every four years);
- Board roster;
- Additional items may be requested if required by the federal Office of Community Services or determined necessary by the DHHS Grants Management Unit.

D. DESCRIPTION OF DISTRIBUTION AND USE OF DISCRETIONARY FUNDS

A maximum of 5% of the federal CSBG allocation will be used for discretionary projects. The DHHS Director will establish the priorities for discretionary funds. Funds may be used for training and technical assistance, statewide coordination, capacity building, new or innovative programs, and for other special projects impacting low-income families.

E. DESCRIPTION OF USE OF ADMINISTRATIVE EXPENSES

A maximum of five (5) percent of Nevada's total allocation will be expended for administration at the State level. These funds pay for a lead grants manager and a portion of the salary expenses of other positions in the agency working in support of the CSBG program including a supervisor, fiscal support, and administrative assistant.

**TABLE 2
PLANNED ADMINISTRATIVE EXPENSES – SFY 2010**

Category	Amount
Personnel	\$78,436
Operating	\$41,152
In-State Travel	\$2,861
Out of State Travel	\$741
Information Technology	\$7,345
Total	\$130,535

F. STATE COMMUNITY SERVICE PROGRAM IMPLEMENTATION

1. Service Delivery System:

Nevada has 12 Community Action Agencies. Four are non-profits; the other eight are county governments. The two largest counties, which have 88% of the state's poverty population, are served by non-profit community action agencies. The rural areas are served by two non-profits and eight county governments. In many rural counties, there are few non-profit agencies and most are very small and focused on providing a single program or service. County governments have assumed the role of CAAs in most of the rural areas of the state based on their ability to coordinate and deliver services to county residents.

The service delivery system consists of two basic parts: a broad range of services to families to assist them to achieve self-sufficiency and efforts to form partnerships with business, non-profit, and governmental entities to address community poverty issues. The scope of family services provided by each agency varies greatly based on the size of the community and the resources available to the agency. Most agencies manage other state, federal and local funding sources in addition to CSBG. These funding sources are used in coordination with one another to assist low-income families to link with community services and achieve greater self-sufficiency.

In addition, CAAs engage in partnerships with other local and state organizations to identify priorities, develop collaborative strategies, and partner on service delivery. In most communities, CAAs participate as leaders or key partners in human services coalitions. In SFY 2008, CAAs reported that they were engaged in 353 partnerships with other public, private, and non-profit organizations.

2. Linkages:

Each CAA will operate an intake system that assesses individual and family needs and identifies state and local services that can assist families to remove barriers to self-sufficiency. Most CAAs in the state have the capacity to conduct follow-up to verify that individuals and families have acted on referrals. Many CAAs will actively assist individuals and families with multiple needs to connect with other service providers by contacting the agency on behalf of the client. At least half of the CAAs in the state, located in areas comprising more than 90% of the state's poverty population, will provide case management to individuals and families to assist them to develop and achieve goals for attaining self-sufficiency.

3. Coordination with Other Public and Private Resources:

CSBG funding is integrated with a number of different federal, state, and local resources within each CSBG agency. In SFY 2008, CAAs received more than \$3.0 million in CSBG funding and leveraged these funds with

more than \$21 million in other federal, state, local and private resources to provide services to low-income families. This data is an indicator of the extent of coordination that is occurring between CSBG and other funding sources targeted to low-income families. CSBG funding is the key source of funding that is used by CAAs to link these sources of funding together to achieve the larger mission of assisting families and communities to achieve greater levels of economic self-sufficiency.

CAAs are involved in both broad human service coalitions as well as specialized coalitions focused on issues such as homelessness, housing, and mental health. These coalitions provide a forum for CAAs to advocate for improved strategies for addressing poverty and also work to ensure that there is greater coordination of the resources that are available at the community level to address the needs of low-income families. In many areas throughout the state, CAAs provide leadership to the coalitions and are involved with other non-profits, business representatives, and local government representatives in prioritizing the needs of low-income families, developing community strategies, and monitoring progress.

CAAs are also involved in coordination activities with other local service providers to maximize outcomes for low-income families. These types of partnerships are determined by local needs and resources. The most common services that are coordinated at the local level by CAAs and other public and non-profit organizations are employment, case management, housing, food assistance, and information and referral.

4. Innovative Community and Neighborhood-based Initiatives:

CAAs have greater flexibility than most other organizations to design programs based on the needs of their customers. The customer focused approach underlies the design and delivery of services managed by CAAs.

Seven CAAs have completed a community strategic plan designed to engage the wider community in the work of reducing poverty. The strategic plans provide communities with a key building block for developing increased collaboration and commitment to reduce poverty. The plans will direct the future development and service delivery systems of CAAs and will influence how the wider community responds to poverty.

In addition to the strategic planning initiative, CAAs are continually involved in developing new partnerships and services to address community and family needs. The impact of community action is increasing in almost every CAA service area and is resulting in improvements in the responsiveness of the social service infrastructure to community poverty.

5. Community Needs Assessments:

CAAs are required to submit a needs assessment every four years with their annual CSBG application. At a minimum, CAAs will use a standard statewide template to survey low-income families regarding their needs. (CAAs are permitted to modify the template with prior approval.) In the annual CSBG application that follows the needs assessment survey, CAAs are required to describe how their agency will work to address the priority areas identified in the survey.

CAAs may expand on the basic needs assessment requirements and conduct additional types of community needs assessments and include this information with the annual CSBG application.

6. Tripartite Boards:

Nevada has developed a policy document entitled *Tripartite Board Standards and Guidelines for Public Organizations* to ensure that all agencies meet the tripartite board requirements established in Section 676B of the CSBG Act. Nevada's tripartite board standards and guidelines set forth the minimum standards that all agencies must follow in establishing and maintaining tripartite boards. As required under the CSBG Act, the tripartite board standards will include a provision for low-income individuals and their representatives, community organizations, and religious organizations to petition the board for adequate representation on the board. Compliance with the tripartite board standards will be verified through review of Board by-laws and meeting minutes as part of the state's monitoring process.

CSBG discretionary funds were used in June 2007 to develop a board training manual and provide training for CAA directors and board members through a videoconferencing format. It is anticipated that additional training will be provided during the two-year period covered by this state plan.

7. Programmatic Assurances:

This section outlines how Nevada will carry out the specific assurances referenced in the State Plan requirements established by the federal Office of Community Services.

ASSURANCE 676 (b)(1)	
Funds made available through this grant or allotment will be used:	
5.	To support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.), homeless families and individuals, migrant or seasonal farmworkers, and elderly low-income individuals and families to enable the families and individuals to:
(i)	Remove obstacles and solve problems that block the achievement of self-sufficiency (including self-

	sufficiency for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);
(II)	Secure and retain meaningful employment;
(III)	Attain an adequate education, with particular attention toward improving literacy skills of low-income families in the communities involved, which may include carrying out family literacy initiatives;
(IV)	Make better use of available income;
(V)	Obtain and maintain adequate housing and a suitable living environment;
(VI)	Obtain emergency assistance through loans, grants, or other means to meet immediate and urgent family and individual needs; and
(VII)	Achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to document best practices based on successful grassroots intervention in urban areas, to develop methodologies for widespread replication; and strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;
(2) To address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and after-school child care programs; and (3) To make more effective use of, and to coordinate with, other programs (including State welfare reform efforts).	

Plan for Carrying Out Assurance 676(b)(1):

All CAAs will submit an annual application that includes a planned budget and a description of the services that will be provided with CSBG funds. In developing the CSBG application, local CAAs evaluate community needs and agency capacity and develop a plan of service consistent with the goals of the CSBG Act. The focus of the plan of service will be to increase family self-sufficiency, provide other needed supportive services, and form partnerships to leverage additional community resources to address family poverty consistent with assurance 676(b)(1).

Assurance 676(b)(4)
Eligible entities in the State will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.

Plan for Carrying Out Assurance 676(b)(4):

CAAs operate as one of the main intake sites in the community for low-income families to access services. The intake and referral process will include linking families in need of emergency services with resources in the community. Most CAAs are involved in providing one or more emergency services to stabilize families in crisis, including food assistance. Emergency services are typically coordinated with other public and private resources in the community such as food pantries, pharmacies, motels, and apartment managers.

Assurance 676(b)(5)

The eligible entities in the State will coordinate, and establish linkages between, governmental and other social service programs to assure the effective delivery of such services to low-income individuals and to avoid duplication of such services, and State and eligible entities will coordinate the provision of employment and training activities in the State and in communities with entities providing activities through statewide and local workforce investment systems under the Workforce Investment Act of 1998.

Plan for Carrying Out Assurance 676(b)(5):

CAAs will participate in community human service coalitions and specialized partnerships with other service organizations to address identified community needs such as unemployment, homelessness, mental health issues and drug abuse. Partnership building is an on-going activity of CAAs and the linkage between CAAs and the public, private, and non-profit networks in each community is extensive. CAAs have developed strategic plans that contain community engagement initiatives focused on organizing these partnerships to impact poverty.

CAAs also coordinate services with other state and local organizations through cross-referral and case coordination. Tripartite boards are instrumental in creating linkages with other organizations through their public and private sector representatives.

The State CSBG Office will coordinate CSBG with other state programs and initiatives in an effort to further develop the service delivery system. These collaborative activities will include the Rural Continuum of Care for Homelessness as well as other health and family service programs operated by the DHHS Grants Management Unit. The State CSBG Office will also work with the Nevada Community Action Association to evaluate and expand the quality and quantity of statewide collaborations.

The State CSBG Office has made a major commitment to link CAAs with the State Department of Employment and Training and local employment service providers. CAAs are actively involved in strengthening and coordinating employment assistance programs in their community.

Assurance 676(b)(6)

The State will ensure coordination between anti-poverty programs in each community in the State, and ensure, where appropriate, that emergency energy crisis intervention programs under Title XXVI (relating to low-income home energy assistance) are conducted in such communities.
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Plan for Carrying Out 676(b)(6):

Most CSBG entities will serve as the local intake site for the state Energy Assistance Program. CAAs that do not operate as an EAP intake site will screen and refer families to the state EAP program.

Assurance 676(b)(9)

The State and eligible entities in the State will, to the maximum, extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the community and members of groups served by the State, including religious organizations, charitable groups, and community organizations.

Plan for Carrying Out Assurance 676(b)(9):

Refer to comments under "linkages" on page 9 and the Plan for Carrying Out Assurance 676(b)(5) described above.

G. Fiscal Controls and Monitoring

1. State Program Monitoring:

CAAs will be monitored at least once every three years. Agencies may be monitored more frequently if they receive a large amount of funds, are experiencing special issues or problems, or have experienced turnover in key positions. Each newly designated agency will receive a site visit within three months following their first year of operation. Following the monitoring, agencies are requested to submit a written plan to correct any deficiencies identified during the visit. Follow-up reviews will be conducted, as necessary, if there are significant issues that require follow-up verification.

The following is a three year plan for the completion of program and fiscal covering SFY 2009 through SFY 2011:

Agency	Program Monitoring			Fiscal Monitoring		
	SFY 09	SFY 10	SFY 11	SFY 09	SFY 10	SFY 11
Carson City Health and Human Services	x				x	x
Churchill County Social Services	x				x	
Community Services Agency (CSA)			x		x	x
Consolidated Agencies of Human Services (CAHS)		x			x	
Douglas County Social Services		x			x	x
Frontier Community Action Agency		x			x	
Lincoln County Human Services	x				x	x
Lyon County Human Services		x			x	x
Nye County Health and Human Services		x			x	
Storey County		x			x	x
Urban League, Las Vegas – Clark County		x			x	x
White Pine County Social Services		x			x	

CAAs are required to submit annual audits to the state CSBG Office. CAAs with significant audit findings will be treated as high risk and will be subject to grant conditions focused on safeguarding CSBG funds and resolving the identified problem. The State CSBG Office will provide additional monitoring until the issue has been fully resolved.

All agencies are required to submit a quarterly ROMA report, which will be reviewed to verify that agencies are providing the planned services in their

All agencies are required to submit a quarterly ROMA report, which will be reviewed to verify that agencies are providing the planned services in their application and tracking client outcomes using the standardized ROMA reporting system.

2. Corrective Action, Termination and Reduction of Funding:

Corrective actions will be established whenever a CAA is not meeting a performance standard or receives a finding as a result of an on-site monitoring. The corrective action process will consist of several steps consistent with *Section 678C of the CSBG Act* and *DHHS Grant Instructions and Requirements*. The first step in the corrective action process will be for the state CSBG Office to identify technical assistance needs and request a corrective action plan from the CAA. The second step will be to provide technical assistance. The third step will be follow-up to ensure that the corrective action plan has been addressed. If continued non-compliance places the fiscal health or service delivery system of the agency in jeopardy, the fourth step will be a recommendation for termination and a public hearing. The fifth and final step in the process will be termination and will be decided by the DHHS Director following the required public hearing.

3. Fiscal Controls, Audits, and Withholding:

The State CSBG Office will utilize state mandated fiscal controls and procedures to ensure the proper accounting of CSBG funds. All awards are routed to the DHHS fiscal unit to ensure that there is adequate budget authority for the award.

Eligible entities will submit financial status reports and requests for funds that will be approved and tracked by the State CSBG Grant Manager and DHHS fiscal staff prior to payment. Each non-profit and local government eligible entity is required to have an annual compliance and financial audit performed by an independent audit firm. The State of Nevada, Department of Health and Human Services is subject to the Single Audit Act. The last annual audit was completed February 2007 for the period July 1, 2005 through June 30, 2006.

Funds may be withheld if agency reports are past due, if corrective action plans have not been addressed according to the agreed upon time frame, or if renewal applications are not submitted timely. Funds will be released as soon as the past due item is submitted and approved.

Fiscal monitoring is performed based on a risk assessment completed by fiscal staff and the state CSBG manager. The focus of fiscal monitoring is to ensure that funds are being spent in accordance with the approved

4. Other Assurances:

- a) Federal Investigations: The state CSBG Office will make program records available to the Secretary and the Comptroller General upon request.
- b) Funding Reductions and Terminations: A public hearing will be held prior to reducing the proportional share of funding to any eligible entity. Circumstances under which a public hearing will be held to reduce an entity's proportional share of funding include restructuring the formula to better address the needs of the state, updates based on new Census data, and the termination of an eligible entity due to poor performance.
- c) Petitions for Representation on Tripartite Boards: The State Office has incorporated requirements for tripartite boards to accept petitions from low-income individuals and community organizations that feel they are under-represented on the board.

H. Accountability and Reporting Requirements

1. Results Oriented Management and Accountability (ROMA):

Nevada has implemented the National Guidelines for ROMA and is using these indicators to report program performance.

2. Annual Report:

The 2008 annual report for the period July 1, 2007 through June 30, 2008 is located in Appendix G.

APPENDIX A

DESIGNATION LETTER

JIM GIBBONS
GOVERNOR



One Hundred One North Carson Street
Carson City, Nevada 89701
Office: (775) 684-5670
Fax No.: (775) 684-5683

Office of the Governor

June 12, 2007

U.S. Department of Health and Human Services
Administration of Families and Children
Office of Community Services
370 L'Enfant Promenade, S.W.
Washington, D.C. 20477

Subject: Designation of Lead Agency for Community Services Block Grant

This letter serves to advise you that the Nevada Department of Health and Human Services (DHHS) has been designated as the lead state agency for administering the Community Services Block Grant. The DHHS will insure that the block grant is coordinated with state programs, local organizations, and local Community Action Agencies in order to provide low-income families and individuals with opportunities to achieve self-sufficiency.

Sincerely,

A handwritten signature in black ink, reading "Jim Gibbons".

JIM GIBBONS
Governor

/dl

cc: Michael J. Willden, Director DHHS

APPENDIX B

**INFORMATION REGARDING STATE PLAN
PUBLIC HEARING**

NOTICE of PUBLIC HEARING and AGENDA
COMMUNITY SERVICES BLOCK GRANT (CSBG)

Name of Organization: Department of Health and Human Services (DHHS)
Grants Management Unit

Date and Time of Meeting: September 8, 2009 1:30 pm

Public Access: Division for Health and Human Services
4126 Technology Way, Large Conference Room
Carson City, NV 89706

A G E N D A

- I. Welcome and Introductions
- II. Overview of the following:
 - A. State CSBG Plan for the Two-year Period, October 1, 2009 – September 30, 2011
 - B. Proposed CSBG and ARRA Distribution Formula
 - Gary Gobelman, CSBG Program Manager
- III. Public Comment
- IV. Adjournment

Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Grants Management Unit, in writing, at the Department of Health and Human Services, 4126 Technology Way, Room 100, Carson City, NV 89706-2009, or call Erik Wingfield at (775) 684-4017 as soon as possible.

Notice of this meeting was posted in the following locations: Nevada State Library and Archives, 100 North Stewart Street, Carson City, Fax 775-684-3330; State Department of Health and Human Services, 4126 Technology Way, Room 100, Carson City, Fax 775-684-4010; State Welfare Reno District Office, 3697-D Kings Row, Reno, Fax 775-448-5094; Southern Nevada Health Department, 625 Shadow Lane, Las Vegas, Fax 702-383-6341; State Welfare Ely District, P.O. Box 506, 725 Avenue K, Ely, Fax 775-289-1645; Clark County Social Services Agency, 1600 Pinto Lane, Las Vegas, Fax 702-455-5950; Grants Management Unit, 4220 South Maryland Parkway, Las Vegas, Fax 702-486-3533; Washoe County Social Services, 350 South Center Street, Reno, Fax 775-337-4495 and 775-784-7339; Washoe County Library, 301 South Center Street, Reno, Fax 775-327-8390; United Way of Southern Nevada, 1660 East Flamingo, Las Vegas, Fax 702-734-8504

Additional posting locations: Carson City Health and Human Services, Fax 77-887-2248; Churchill County Social Services, Fax 775-423-8057; Community Services Agency, Fax 775-786-5743; Consolidated Agencies of Human Services, Fax 775-945-2499; Douglas County Social Services, Fax 775-782-9874; Frontier Community Action Agency, Fax 623-2744; Lincoln County Human Services, Fax 962-5120; Lyon County Human Services Department, Fax 775-577-5093; Nye County Health and Human Services, Fax 775-727-7742; Storey County (Community Chest) Fax 775-847-9335; Las Vegas Clark County Urban League, Fax 702-636-9240; White Pine County Social Services, Fax 775-289-2405



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIRECTOR'S OFFICE
4126 Technology Way, Suite 100
Carson City, Nevada 89706-2009
Telephone (775) 684-4000 • Fax (775) 684-4010
dhhs.nv.gov

**NOTICE OF PUBLIC HEARING
DEPARTMENT OF HEALTH AND HUMAN SERVICES
COMMUNITY SERVICES BLOCK GRANT (CSBG)**

Public Hearing Date: September 8, 2009, 1:30 pm

Public Access*:

Department of Health and Human Services
4126 Technology Way, Large Conference Room
Carson City, NV 89706

*The designated Community Action Agencies will also be provided with a dial in number and access code to connect with the videoconference in an audio only format.

Other individuals interested in participating in the public hearing are encouraged to attend the public access location noted above. If you are not able to attend this site and want to participate, please contact Gary Gobelman at 775-684-3469 by 5:00 pm September 4, 2009.

CSBG Public Hearing Information

CSBG is a federal block grant program that provides funding to states and local community action agencies to develop strategies for reducing community poverty and to implement programs for assisting low-income families achieve greater economic and social self-sufficiency. By statute, the funds must be awarded to agencies designated as local Community Action Agencies (CAAs) by the Nevada Department of Health and Human Services (DHHS). There are 12 designated recipient agencies located throughout the state.

For SFY 2010, DHHS has \$8,307,000 to allocate to the designated recipient agencies. The total available funds include \$4,950,000 from the American Recovery and Reinvestment Act.

The Nevada Department of Health and Human Services (DHHS), Grants Management Unit is soliciting comments on the proposed Community Services Block Grant (CSBG) State Plan and the CSBG and ARRA Distribution Formula that will be used to fund eligible CAAs.

CSBG State Plan: The federal CSBG Act requires states to submit a state CSBG plan at least once every two years. Nevada's CSBG State Plan covers the two-year period, October 1, 2009 – September 30, 2011. The plan provides a description of how the

CSBG program is structured in Nevada, its goals, and the services that will be provided to low-income families.

CSBG and ARRA Distribution Formula: The current formula was revised in May 2009 in conjunction with the submission of the State CSBG Plan Amendment for the American Reinvestment and Recovery Act (ARRA). The formula was not approved by the federal Office of Community Services (OCS). DHHS has prepared a revised formula in response to comments received from OCS.

The revised formula establishes a new Economic Distress Factor that will be used in combination with the existing Base Allocation and Poverty Funding factors. The Economic Distress Factor addresses the severe economic impact that the state and counties are experiencing as a result of the economic downturn. Economic Distress Factor Funds are distributed to CAAs based on the unemployment rate each county. (Data Source: July 2009 unemployment data posted on the Nevada Department of Employment and Training website.)

The ARRA State Plan Amendment contains the proposed ARRA distribution formula (see Appendix E). The formula included in Appendix E of the State CSBG plan contains both the CSBG and ARRA distribution formulas and the total allocation to eligible Community Action Agencies for SFY 2010.

The CSBG State Plan and CSBG and ARRA Distribution Formulas can be downloaded from the DHHS Grants Management Unit website at <http://dhhs.nv.gov/Grants/GrantsManagement.htm> (see the "What's New" menu item). A hard copy can be requested by contacting Gary Gobelman, CSBG Manager, at (775) 684-3469.

Grants Management staff will be available at the meeting to provide an overview of the proposed plan, respond to questions, and accept comments. Written comments regarding the proposed funding formula will be accepted until **Noon, September 10, 2009**. Submit written comments to the Department of Health and Human Services, Grants Management Unit, 4126 Technology Way, Suite 100, Carson City, Nevada, 89706, Fax: (775) 684-4010, Attention: Gary Gobelman, CSBG Manager.

Upon completion of the public hearing and consideration of any comments received from the public, DHHS will finalize the CSBG State Plan, ARRA State Plan Amendment, and CSBG and ARRA Distribution Formulas and submit these items to OCS for approval.

APPENDIX C

STATEMENT OF FEDERAL CSBG ASSURANCES

Community Services Block Grant Assurances.

Community Services Block Grant Reauthorization Act of 1998: P.L. 105-285

As a part of the annual or biannual application and plan required by subsection 676 of Community Services Block Grant Act, as amended, (412 U.S. C.9901 et seq.) (The Act), the designee of the Chief Executive of the State hereby agrees to the Assurances in Section 676 of the Act -

Programmatic Assurances

(1) an assurance that funds made available through the grant or allotment will be used—

(A) to support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.), homeless families and individuals, migrant or seasonal farm workers, and elderly low-income individuals and families, and a description of how such activities will enable the families and individuals—

(i) to remove obstacles and solve problems that block the achievement of self-sufficiency (including self-sufficiency for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);

(ii) to secure and retain meaningful employment;

(iii) to attain an adequate education, with particular attention toward improving literacy skills of the low-income families in the communities involved, which may include carrying out family literacy initiatives;

(iv) to make better use of available income;

(v) to obtain and maintain adequate housing and a suitable living environment;

(vi) to obtain emergency assistance through loans, grants, or other means to meet immediate and urgent family and individual needs; and

(vii) to achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to—

(I) document best practices based on successful grassroots intervention in urban areas, to develop methodologies for widespread replication; and

(II) strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;

(B) to address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as—

(i) programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and

(ii) after-school child care programs; and

(C) to make more effective use of, and to coordinate with, other programs related to the purposes of this subtitle (including State welfare reform efforts);

(2) a description of how the State intends to use discretionary funds made available from the remainder of the grant or allotment described in section 675C(b) in accordance with this subtitle, including a description of how the State will support innovative community and neighborhood-based initiatives related to the purposes of this subtitle;

(3) information provided by eligible entities in the State, containing—

(A) a description of the service delivery system, for services provided or coordinated with funds made available through grants made under section 675C(a), targeted to low-income individuals and families in communities within the State;

(B) a description of how linkages will be developed to fill identified gaps in the services, through the provision of information, referrals, case management, and follow-up consultations;

(C) a description of how funds made available through grants made under section 675C(a) will be coordinated with other public and private resources; and

(D) a description of how the local entity will use the funds to support innovative community and neighborhood-based initiatives related to the purposes of this subtitle, which may include fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging effective parenting;

(4) an assurance that eligible entities in the State will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals;

(5) an assurance that the State and the eligible entities in the State will coordinate, and establish linkages between, governmental and other social services programs to assure the effective delivery of such services to low-income individuals and to avoid duplication of such services, and a description of how the State and the eligible entities will coordinate the provision of employment and training activities, as defined in section 101 of such Act, in the State and in communities with entities providing activities through statewide and local workforce investment systems under the Workforce Investment Act of 1998;

(6) an assurance that the State will ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that emergency energy crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in such community;

(7) an assurance that the State will permit and cooperate with Federal investigations undertaken in accordance with section 678D;

(8) an assurance that any eligible entity in the State that received funding in the previous fiscal year through a community services block grant made under this subtitle will not have its funding terminated under this subtitle, or reduced below the proportional share of funding the entity received in the previous fiscal year unless, after providing notice and an opportunity for a hearing on the record, the State determines that cause exists for such termination or such reduction, subject to review by the Secretary as provided in section 678C(b);

(9) an assurance that the State and eligible entities in the State will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations;

(10) an assurance that the State will require each eligible entity in the State to establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-

income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity to petition for adequate representation;

(11) an assurance that the State will secure from each eligible entity in the State, as a condition to receipt of funding by the entity through a community services block grant made under this subtitle for a program, a community action plan (which shall be submitted to the Secretary, at the request of the Secretary, with the State plan) that includes a community-needs assessment for the community served, which may be coordinated with community-needs assessments conducted for other programs;

(12) an assurance that the State and all eligible entities in the State will, not later than fiscal year 2001, participate in the Results Oriented Management and Accountability System, another performance measure system for which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and a description of outcome measures to be used to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization; and

(13) information describing how the State will carry out the assurances[676(b)(13)] (**This is the Narrative CSBG State Plan**).

Administrative Assurances

The State further agrees to the following administrative assurances, as required under the Community Services Block Grant Act:

- (1) **STATE APPLICATION AND PLAN-** To submit an application to the Secretary containing information and provisions that describe the programs for which assistance is sought under the Community Services Block Grant program prepared in accordance with and containing the information described in Section 676 of the Act. [675A(b)] –
- (2) To use not less than 90 percent of the funds made available to the State by the Secretary under Section 675A or 675B of the Act to make grants to eligible entities for the stated purposes of the Community Services Block Grant program and to make such funds available to eligible entities for obligation during the fiscal year and the succeeding fiscal year, subject to the provisions regarding recapture and redistribution of unobligated funds outlined below. [675C(a)(1) and (2)]
- (3) In the event that the State elects to recapture and redistribute funds to an eligible entity through a grant made under Section 675C(a)(1) when unobligated funds exceed 20 percent of the amount so distributed to such eligible entity for such fiscal year, the State agrees to redistribute recaptured funds to an eligible entity, or require the original recipient of the funds to redistribute the funds to a private, nonprofit organization, located within the community served by the original recipient of the funds, for activities consistent with the purposes of the Community Services Block Grant program. [675C (a)(3)]
- (4) To spend no more than the greater of \$55,000 or 5 percent of its grant received under Section 675A or the State allotment received under section 675B for administrative expenses, including monitoring activities. [675C(b)(2)]
- (5) In states with a charity tax credit in effect under state law, the State agrees to comply with the requirements and limitations specified in Section 675© regarding use of funds for statewide activities to provide charity tax credits to qualified charities whose predominant activity is the provision of direct services within the United States to individuals and families whose annual incomes generally do not exceed 185 percent of the poverty line in order to prevent or alleviate poverty among such individuals and families. [675(c)]
- (6) That the lead agency will hold at least one hearing in the State with sufficient time and statewide distribution of notice of such hearing, to provide to the public an opportunity to comment on the proposed use and distribution of funds to be provided through the grant or allotment under Section 675A or 675B for the period covered by the State Plan. [676(a)(2)(B)]
- (7) That the chief executive officer of the State will designate, an appropriate State agency for purposes of carrying out State Community Services Block Grant program activities. [676(a)(1)]
- (8) To hold at least one legislative hearing every three years in conjunction with the development of the State Plan.[676(a)(3)]

- (9) To make available for the public inspection each plan or revised State Plan in such a manner as will facilitate review of and comment on the plan. [676(e)(2)]
- (10) To conduct the following reviews of eligible entities:
 - a. a full onsite review of each such entity at least once during each three-year period;
 - b. an onsite review of each newly designated entity immediately after the completion of the first year in which such entity receives funds through the Community Services Block Grant program;]
 - c. follow-up reviews including prompt return visits to eligible entities, and their programs, that fail to meet the goals, standards, and requirements established by the State;
 - d. other reviews as appropriate, including reviews of entities with programs that have had other Federal, State or local grants (other than assistance provided under the Community Services Block Grant program) terminated for cause. [678B(a)]
- (11) In the event that the State determines that an eligible entity fails to comply with the terms of an agreement or the State Plan, to provide services under the Community Services Block Grant program or to meet appropriate standards, goals, and other requirements established by the State (including performance objectives), the State will comply with the requirements outlined in Section 678C of the Act, to:
 - a. Inform the entity of the deficiency to be corrected
 - b. require the entity to correct the deficiency
 - c. offer training and technical assistance as appropriate to help correct the deficiency, and submit to the Secretary a report describing the training and technical assistance offered or stating the reasons for determining that training and technical assistance are not appropriate;
 - d. at the discretion of the State, offer the eligible entity an opportunity to develop and implement, within 60 days after being informed of the deficiency, a quality improvement plan and to either approve the proposed plan or specify reasons why the proposed plan cannot be approved;
 - e. after providing adequate notice and an opportunity for a hearing, initiate proceedings to terminate the designation of or reduce the funding to the eligible entity unless the entity corrects the deficiency. [678(c)(a)]
- (12) To establish fiscal controls, procedures, audits and inspections, as required under Sections 678D(a)(1) and 678D(a)(2) of the Act.
- (13) To repay to the United States amounts found not to have been expended in accordance with the Act, or the Secretary may offset such amounts against any other amount to which the State is or may become entitled under the Community Services Block Grant program. [678D(a)(3)]
- (14) To participate, by October 1, 2001, and ensure that all-eligible entities in the State participate in the Results-Oriented Management and Accountability (ROMA) System [678E(a)(1)].
- (15) To prepare and submit to the Secretary an annual report on the measured performance of the State and its eligible entities, as described under 678E(a)(2) of the Act.
- (16) To comply with the prohibition against use of Community Services Block Grant funds for the purchase or improvement of land, or the purchase, construction, or permanent improvement (other than low-cost residential weatherization or other energy-related home repairs) of any building or other facility, as described in Section 678F(a) of the Act.
- (17) To ensure that programs assisted by Community Services Block Grant funds shall not be carried out in a manner involving the use of program funds, the provision of services, or the employment or assignment of personnel in a manner supporting or resulting in the identification of such programs with any partisan or nonpartisan political activity or any political activity associated with a candidate, or contending faction or group, in an election for public or party office; any activity to provide voters or prospective voters with transportation to the polls or similar assistance with any such election, or any voter registration activity. [678F(b)]
- (18) To ensure that no person shall, on the basis of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or in part with Community program funds. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) or with respect to an otherwise qualified individual with a disability as provided in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 12131 et seq.) shall also apply to any such program or activity. [678FC]
- (19) To consider religious organizations on the same basis as other non-governmental organizations to provide assistance under the program so long as the program is implemented in a manner consistent with the Establishment Clause of the first amendment to the Constitution; not to discriminate against an organization that provides assistance under, or applies to provide assistance under the Community Services Block Grant program on the basis that the organization has a religious character; and not to require a religious organization

to alter its form of internal government except as provided under Section 678B or to remove religious art, icons, scripture or other symbols in order to provide assistance under the Community Services Block Grant program.
[679]

Other Administrative Certifications

The State also certifies the following

- (1) To provide assurances that cost and accounting standards of the Office of Management and Budget (OMB Circular A-110 and A-122) shall apply to a recipient of Community Services Block Grant program funds
- (2) To comply with the requirements of Public Law 103-227, Part C Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994, which requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18 if the services are funded by a Federal grant, contract, loan or loan guarantee.. The State further agrees that it will require the language of this certification be included in any sub-awards, which contain provisions for children's services and that all subgrantees shall certify accordingly

Administrator/Director of Designated Lead Agency
Signature

Date

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature

Title

Organization

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-- Primary Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under

48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-- Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-- Lower Tier Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is

providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.

4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, [[Page 33043]] should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--
Lower Tier Covered Transactions

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart, F. Sections 76.630(c) and (d)(2) and 76.645(a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, SW Washington, DC 20201.

Certification Regarding Drug-Free Workplace Requirements (Instructions for Certification)

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.
2. The certification set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies.
4. For grantees who are individuals, Alternate II applies.
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).

8. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

Controlled substance means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

Criminal drug statute means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

Employee means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All direct charge employees; (ii) All indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Certification Regarding Drug-Free Workplace Requirements

Alternate I. (Grantees Other Than Individuals)

The grantee certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about --
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
- (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency in writing, within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted -
- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).
- (B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

4126 TECHNOLOGY WAY

CARSON CITY, NV 89706

Check if there are workplaces on file that are not identified here.

Alternate II. (Grantees Who Are Individuals)

- (a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
- (b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

[55 FR 21690, 21702, May 25, 1990]

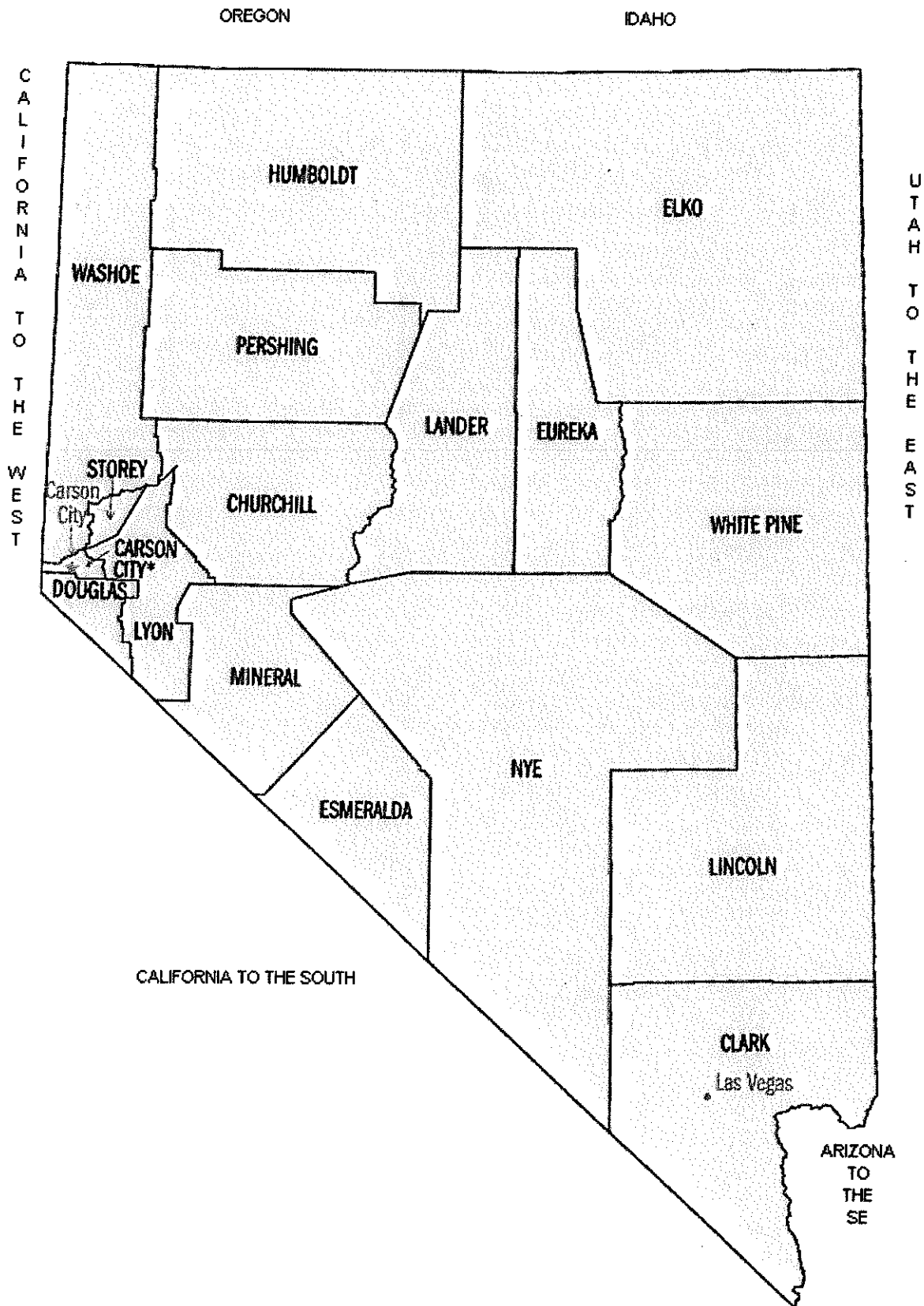
CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity by signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for the children's services and that all subgrantees shall certify accordingly.

APPENDIX D

NEVADA STATE AND COUNTY MAP



APPENDIX E

CSBG, ARRA, AND COMBINED DISTRIBUTION FORMULA FOR SFY 2010

SFY 2010 Community Services Block Grant (CSBG) Distribution Formula
Formula Notes
August 2009

Column Descriptions:

Designated Community Action Agency

These are the Community Action Agencies (CAAs) eligible to receive CSBG funding as defined in the State Plan for CSBG Services and the federal CSBG Act.

Base Allocation

This factor is used to ensure that the smaller agencies in the state have a basic level of funding to meet the requirements and goals of the CSBG Act. The method for allocating these funds is based on the population of each county according to the most recent U.S. Census estimates or actual counts (when available). The tiers outlined below will be used to determine the base amount.

County Type	Population Range	Tier	Base Funding
Remote Rural	0- 2,500	I	\$8,000
Small Rural	2,501 - 10,000	II	\$16,000
Medium Rural/Small Urban	10,000 - 100,000	III	\$32,000
Urban	100,000 - 250,000	IV	\$64,000
Medium Urban	250,000 - 1,000,000	V	\$128,000
Large Urban	1,000,000+	VI	\$256,000

Economic Distress Factor

CAAs that serve economically distressed counties with unemployment rates greater than 6% based on July 2009 data from the Nevada Department of Employment and Training will be eligible to receive a county allocation based on the following schedule:

Unemployment Rate Multiply Base Amount by this Factor

< 6.0%	0
6.1% - 8.0%	0.5
8.1%-10.0%	1
10.1% - 12.0%	1.5
12.1% +	2

County July 2009 Unemployment Rate Economic Distress Factor

Elko	6.7%	0.5
Humboldt	8.6%	1
Pershing	11.3%	1.5
Lander	6.9%	0.5
Mineral	10.1%	1.5
Esmeralda	9.8%	1
Clark	13.1%	2
Washoe	12.2%	2
Carson City	11.7%	1.5
Lyon	15.4%	2
Nye	15.6%	2
Douglas	12.0%	1.5
Churchill	9.2%	1
Lincoln	8.8%	1
Storey	13.4%	2
White Pine	7.6%	0.5
Eureka	7.1%	0.5

Persons in Poverty 2007

These are the 2007 poverty estimates from U.S. Census Bureau.

Percent of State Poor

This is the relative percent of the state's poverty population in each county based on the 2007 poverty estimates.

Poverty Funding

These are the amount of funds that are allocated to each agency based on the relative percent of poverty in each county.

SFY 2010 Formula Subtotal

This column represents the total of base funding and poverty funding.

SFY 2010 American Reinvestment and Recovery Act (ARRA) Distribution Formula
Formula Notes
August 2009

Column Descriptions:

Designated Community Action Agency

These are the Community Action Agencies (CAAs) eligible to receive CSBG funding as defined in the State Plan for CSBG Services and the federal CSBG Act.

Base Allocation

This factor is used to ensure that the smaller agencies in the state have a basic level of funding to meet the requirements and goals of the CSBG Act. The method for allocating these funds is based on the population of each county according to the most recent U.S. Census estimates or actual counts (when available). The tiers outlined below will be used to determine the base amount.

County Type	Population Range	Tier	Base Funding
Remote Rural	0- 2,500	I	\$12,000
Small Rural	2,501 - 10,000	II	\$24,000
Medium Rural/Small Urban	10,000 - 100,000	III	\$48,000
Urban	100,000 - 250,000	IV	\$96,000
Medium Urban	250,000 - 1,000,000	V	\$192,000
Large Urban	1,000,000+	VI	\$384,000

Economic Distress Factor

CAAs that serve economically distressed counties with unemployment rates greater than 6% based on July 2009 data from the Nevada Department of Employment and Training will be eligible to receive a county allocation based on the following schedule:

Unemployment Rate Multiply Base Amount by this Factor

< 6.0%	0
6.1% - 8.0%	0.5
8.1%-10.0%	1
10.1% - 12.0%	1.5
12.1% +	2

County July 2009 Unemployment Rate Economic Distress Factor

Elko	6.7%	0.5
Humboldt	8.6%	1
Pershing	11.3%	1.5
Lander	6.9%	0.5
Mineral	10.1%	1.5
Esmeralda	9.8%	1
Clark	13.1%	2
Washoe	12.2%	2
Carson City	11.7%	1.5
Lyon	15.4%	2
Nye	15.6%	2
Douglas	12.0%	1.5
Churchill	9.2%	1
Lincoln	8.8%	1
Storey	13.4%	2
White Pine	7.6%	0.5
Eureka	7.1%	0.5

Persons in Poverty 2007

Percent of State Poor

Poverty Funding

SFY 2010 Formula Subtotal

These are the 2007 poverty estimates from U.S. Census Bureau.

This is the relative percent of the state's poverty population in each county based on the 2007 poverty estimates.

These are the amount of funds that are allocated to each agency based on the relative percent of poverty in each county.

This column represents the total of base funding and poverty funding.

Department of Health and Human Services									
Community Services Block Grant									
		PROPOSED							
SFY 2010 Combined CSBG and ARRA Distribution Formula									
Aug-09									
			Persons in Poverty 2007	Percent of State Poor	Poverty Funding	Economic Distress Factor	SFY 2010 Formula Total		
Designated Community Action Agency		Base Allocation							
Frontier Community Action Agency									
Elko County	\$ 80,000	4,040	1.51%	\$ 53,053	\$ 40,000	\$ 173,053			
Humboldt County	\$ 80,000	1,967	0.73%	\$ 25,830	\$ 80,000	\$ 185,830			
Pershing County	\$ 40,000	774	0.29%	\$ 10,164	\$ 60,000	\$ 110,164			
Lander County	\$ 40,000	533	0.20%	\$ 6,999	\$ 20,000	\$ 66,999			
Frontier CAA Total	\$ 240,000	7,314	2.73%	\$ 96,046	\$ 200,000	\$ 536,046			
Consolidated Agencies of Human Services									
Mineral County	\$ 40,000	796	0.30%	\$ 10,453	\$ 60,000	\$ 110,453			
Esmeralda County	\$ 20,000	103	0.04%	\$ 1,353	\$ 20,000	\$ 41,353			
CAHS CAA Total	\$ 60,000	899	0.34%	\$ 11,806	\$ 80,000	\$ 151,806			
Las Vegas Clark County Urban League		\$ 640,000	193,655	72.31%	\$ 2,543,050	\$ 1,280,000	\$ 4,463,050		
CSA (Washoe)	\$ 320,000	40,774	15.22%	\$ 535,438	\$ 640,000	\$ 1,495,438			
Carson City	\$ 80,000	6,687	2.50%	\$ 87,813	\$ 120,000	\$ 287,813			
Lyon County	\$ 80,000	5,163	1.93%	\$ 67,800	\$ 160,000	\$ 307,800			
Nye County	\$ 80,000	5,450	2.03%	\$ 71,569	\$ 160,000	\$ 311,569			
Douglas County	\$ 80,000	3,463	1.29%	\$ 45,476	\$ 120,000	\$ 245,476			
Churchill County	\$ 80,000	2,593	0.97%	\$ 34,051	\$ 80,000	\$ 194,051			
Lincoln County	\$ 40,000	564	0.21%	\$ 7,406	\$ 40,000	\$ 87,406			
Storey County	\$ 40,000	218	0.08%	\$ 2,863	\$ 80,000	\$ 122,863			
White Pine County	\$ 40,000	901	0.34%	\$ 11,832	\$ 20,000	\$ 71,832			
Eureka County (subrecipient of White Pine)	\$ 20,000	141	0.05%	\$ 1,852	\$ 10,000	\$ 31,852			
Total	\$ 1,800,000	267,822	100%	\$ 3,517,000	\$ 2,990,000	\$ 8,307,000			

SFY 2010 Combined ARRA and CSBG Distribution Formula
Formula Notes
August 2009

Column Descriptions:

Designated Community Action Agency

These are the Community Action Agencies (CAAs) eligible to receive CSBG funding as defined in the State Plan for CSBG Services and the federal CSBG Act.

Base Allocation

This factor is used to ensure that the smaller agencies in the state have a basic level of funding to meet the requirements and goals of the CSBG Act. The method for allocating these funds is based on the population of each county based on the most recent U.S. Census estimates or actual counts (when available). The tiers outlined below will be used to determine the base amount.

County Type	Population Range	Tier	Base Funding
Remote Rural	0- 2,500	I	\$20,000
Small Rural	2,501 - 10,000	II	\$40,000
Medium Rural/Small Urban	10,000 - 100,000	III	\$80,000
Urban	100,000 - 250,000	IV	\$160,000
Medium Urban	250,000 - 1,000,000	V	\$320,000
Large Urban	1,000,000+	VI	\$640,000

Economic Distress Factor

CAAs that serve economically distressed counties with unemployment rates greater than 6% based on June 2009 data from the Nevada Department of Employment and Training will be eligible to receive a county allocation based on the following schedule:

Unemployment Rate	Multiply Base Amount by this Factor
-------------------	-------------------------------------

< 6.0%	0
6.1% - 8.0%	0.5
8.1%-10.0%	1
10.1% - 12.5%	1.5
12.5% +	2

County	June 2009 Unemployment Rate	Economic Distress Factor
--------	-----------------------------	--------------------------

Elko	6.7%	0.5
Humboldt	8.6%	1
Pershing	11.3%	1.5
Lander	6.9%	0.5
Mineral	10.1%	1.5
Esmeralda	9.8%	1
Clark	13.1%	2
Washoe	12.2%	2
Carson City	11.7%	1.5
Lyon	15.4%	2
Nye	15.6%	2
Douglas	12.0%	1.5
Churchill	9.2%	1
Lincoln	8.8%	1
Storey	13.4%	2
White Pine	7.6%	0.5
Eureka	7.1%	0.5

Persons in Poverty 2007

These are the 2007 poverty estimates from U.S. Census Bureau. The funding formula will be updated as new U.S. Census poverty estimates become available.

Percent of State Poor

This is the relative percent of the state's poverty population in each county based on the 2007 poverty estimates.

Poverty Funding

These are the amount of funds that are allocated to each agency based on the relative percent of poverty in each county.

SFY 2010 Formula Subtotal

This column represents the total of base funding and poverty funding.

APPENDIX F

ANNUAL CSBG REPORT FOR FY 2008

Part I: Section A. State Use of CSBG Funds

1. State Reporting Period (month/day/year)

State Reporting:

From: 7/1/2007 to: 6/30/2008 (366 days)

Nevada

2. Total CSBG funds expended in FY 2008 for:

	Planned	Actual
a. Eligible Entities	\$4,188,861	\$3,700,042
b. State Administrative Costs	\$165,611	\$132,528
c. Discretionary Projects	\$165,611	\$147,865
d. Total Funds	\$4,520,083	\$3,980,435
	\$0	\$0

3. Of the total in 2d., how much represents carryover funding from the previous fiscal year?

3. \$3,312,230

4. Carry-forward of FY 2008 funds to FY 2009 programs

4. \$2,809,054

5. State CSBG funds if any (see instructions)

5. \$0

6. TOTAL Federal and State CSBG funds in FY 2008

6. \$3,980,435

Part I: Section B. General Information on Local CSBG Agencies

State Reporting:

Nevada

This list box has only states
selected in Section A.

1. Eligible entities receiving FY 2008 funds:

(Please attach a list of eligible entities, their addresses, and their award amounts.)

- | | |
|---|--------------------------------|
| a. Number of Community Action Agencies (CAAs) among eligible entities | <input type="text" value="3"/> |
| b. Number of Limited Purpose Agencies (LPAs) among eligible entities | <input type="text" value="3"/> |
| c. Number of organizations serving migrant or seasonal farmworkers | <input type="text"/> |
| d. number of these also counted in a or b | <input type="text"/> |
| e. Number of tribal organizations | <input type="text"/> |
| f. number of these also counted in a, b or c | <input type="text"/> |
| g. Number of units of local government | <input type="text" value="8"/> |
| h. number of these also counted in a, b, c or e | <input type="text"/> |
| i. Others designated eligible by statute | <input type="text"/> |
| j. number of these also counted in a, b, c, e or g | <input type="text" value="0"/> |
| k. Total unduplicated number of eligible entities | <input type="text" value="0"/> |

2. Were previously funded eligible entities dropped in FY 2008?

Yes ☐ No ☒

Number:

(If yes, indicate number and reason.)

Reason:

3. Substate allocation method:

(Please select the method that best describes the current practice for allocations within the state.)

- | | |
|---|---|
| <input type="radio"/> Historic | <input type="radio"/> Hold Harmless + Formula |
| <input checked="" type="radio"/> Base + Formula | <input type="radio"/> Other (please specify): |
| <input type="radio"/> Formula Alone | <input type="text"/> |
| <input type="radio"/> Formula with variables | |

4. Coverage of counties

- a. Percent of state's counties receiving CSBG services at year end from local CSBG operators
- b. Number of counties newly receiving CSBG services in FY 2008 (if any)
- c. Please list counties newly receiving CSBG services in FY 2008:

--

5. Uses of Discretionary Project Funds (if listed in Section A, Item 2.c)

a. What types of organizations received the awards?

- | | |
|--|---|
| 1. Indian Tribes or tribal organizations | 1. <input type="text" value="\$0"/> |
| 2. Migrant or farmworker organizations | 2. <input type="text" value="\$0"/> |
| 3. State subgrantee associations | 3. <input type="text" value="\$0"/> |
| 4. Eligible entities | 4. <input type="text" value="\$7,865"/> |
| 5. Other (please specify below): | |

Funding provided to state Division for Child and Family Service (DCFS) to support domestic violence.

5.

Total Discretionary Funds Expended

a.

b. For what purposes were the awards given?

- | | |
|---|---|
| 1. Awards to local agencies for expansion to new areas | 1. <input type="text" value="\$7,865"/> |
| 2. Competitive grants for exemplary or demonstration programs | 2. <input type="text" value="\$0"/> |
| 3. Training or technical assistance for local agencies | 3. <input type="text" value="\$0"/> |
| 4. Statewide Programs | 4. <input type="text" value="\$0"/> |
| 5. General support | 5. <input type="text" value="\$0"/> |
| 6. Other (please specify below): | |

Funding provided to state Division for Child and Family Service (DCFS) to support domestic violence.

6.

Total Discretionary Funds Expended

b.

The totals of a and b should match both each other and Item 2.c in Section A.

Part I: Section C. General Information on State CSBG Office

State Reporting:

1. Please identify the cabinet or administrative department of your state CSBG office.

- | | |
|--|--|
| <input type="radio"/> Community Services Department | <input type="radio"/> Governor's Office |
| <input checked="" type="radio"/> Human Services Department | <input type="radio"/> Community Affairs Department |
| <input type="radio"/> Social Services Department | <input type="radio"/> Other (please specify): |

2. What is the division, bureau, or office of the CSBG Administrator?

3. Other programs directed by the CSBG Administrator in FY 2008:

a. Does the CSBG Administrator also direct Community Food and Nutrition Programs?

Yes ☐ No ☒

b. Does the CSBG Administrator also direct DOE Weatherization?

Yes ☐ No ☒

c. Does the CSBG Administrator also direct part or all of the Low Income Home Energy Assistance Program (LIHEAP)?

Yes ☐ No ☒

1) If yes, does he/she direct BOTH the fuel payments and crisis assistance LIHEAP programs?

Yes ☐ No ☒

2) or direct ONLY LIHEAP crisis assistance?

Yes ☐ No ☒

3) or direct ONLY LIHEAP energy conservation?

Yes ☐ No ☒

d. Does the CSBG Administrator also direct USDA programs? If yes, please list titles.

Yes ☐ No ☒

e. Does the CSBG Administrator also direct HUD programs? If yes, please list below:

Yes ☐ No ☒

f. Does the CSBG Administrator also direct any other federal programs for the homeless?

Yes ☐ No ☒

g. Does the CSBG Administrator also direct state Head Start programs?

Yes ☐ No ☒

h. How many other programs are also directed by the CSBG Administrator? (List titles of other programs below):

4. Was the state CSBG office subject to a reorganization in FY 2008, such as an expansion or contraction of programs, or a transfer of the CSBG office to a different division or department?

Yes ☐ No ☒

If yes, please describe change (attach extra page if necessary):

5. State statute regarding CSBG:

- a. Does your state have a statute authorizing Community Services programs? (If yes, please attach.)

Yes ☐ No ☒

- b. Did your state legislature enact authorizing legislation, or amendments to an existing authorizing statute during FY 2005?

Yes ☐ No ☒

Please check those items which describe provisions of the current statute

- 1) What is the termination date of the current statute?

(mm/dd/yy)

- 2) Does it "grandfather" CAAs?

Yes ☐ No ☒

- 3) Does it specify the terms, or formula, for allotting 90% pass-through funds among eligible entities?

Yes ☐ No ☒

- 4) Does it require local grantees to match CSBG funds?

Yes ☐ No ☒

- 5) Does it provide for the designation of new eligible entities?

Yes ☐ No ☒

- 6) Does it provide for the de-designation of eligible entities?

Yes ☐ No ☒

- 7) Does it specify a process the state CSBG agency must follow to re-designate an existing eligible entity?

Yes ☐ No ☒

- 8) Does it designate the bureau, division, or office in state government that is to be the state administering agency?

Yes ☐ No ☒

- 9) If it has other provisions please list them:

6. a. Did it cost more in FY 2008 than the federally allowed limit in your state's CSBG allocation for your state to effectively administer the range of services and activities required by the CSBG Act?

Yes ☐ No ☒

- b. If yes, what was the amount of these extra costs?

- c. If yes, were state funds used to supplement federal administrative expenditures?

Yes ☐ No ☒

- d. If yes, what was the amount of the supplemental state funds?

7. a. How many state positions were funded in whole or in part by CSBG funds?

12

- b. How many Full Time Equivalents (FTEs) were funded with CSBG funds?

1.5

Part I: Section D: Accomplishments and Coordination of Funds

Please do NOT use acronyms.

State Reporting: Nevada

Please see instructions for further details and examples of the types of narratives to be submitted here.

1. What do you consider to be the top three management or program accomplishments achieved by your state CSBG administering agency during your FY 2007 program year? Briefly describe them. These can pertain to the state agency itself, or to grantees.

- a. The Department of Health and Human Services (DHHS) helped to establish a new Community Action Agency serving a four county rural area of the state. DHHS provided discretionary funds and technical assistance to create the infrastructure, recruit a Tripartite Board, and hire a new Director. The new agency, the Froniter Community Action Agency, has assumed responsibility for community action programs in the four county area. The Frontier CAA will have the capacity to meet the CSBG mission and the Tripartite board requirements – both of which the previous three organizations serving this area found it difficult to meet. The Frontier CAA has already assisted two county areas form community coalitions focused on identifying and addressing poverty conditions.
- b. DHHS has a Grants Management Advisory Committee (GMAC) that oversees six funding sources. DHHS worked with the GMAC to form an oversight subcommittee for CSBG. The State Director provided training to the Board on the CSBG program and the state structure for the program. One of the Subcommittee's first tasks was to review incentive proposals from CAAs to create a strategic plan using CSBG core concepts or implement a plan that has been approved by DHHS. The Subcommittee provided excellent input during the review process and has developed a strong relationship with the CSBG program statewide. The Subcommittee is comprised of high level non-profit and public officials located throughout the state. This new relationship has proven to be an opportunity for the CAA network to become more visible in the state.
- c. For the past two years, the CSBG funding formula has included an incentive criteria to provide assistance to CAAs to meet the strategic goals for community action. The Nevada CSBG program has developed a strategic plan framework that incorporates the goals of the CSBG Act. There are three priority areas for incentive funds: Development of a strategic plan using the state framework, implementation of an approved strategic plan, and coalition building for the smallest rural CAAs. This initiative has proven to be an opportunity to tie the CAAs across the state into a strategic framework focused on moving people out of poverty, forming new partnerships, and engaging the wider community.

2. Please provide at least three narrative or anecdotal accounts of how agency programs, funded at least in part by CSBG (a) eliminated a cause of poverty, or (b) eliminated a condition of poverty so that one or more households were moved out of poverty status. Please indicate whether the activity was completely funded by the CSBG, or if not; why the CSBG was or was not important to the outcome.

- a. This past year we served a single parent family with two teenagers that was previously a "revolving door" family through Lyon County Human Services' (LCHS) emergency services program. The mother continuously made poor decisions with money and would regularly request LCHS to help her pay utility bills and rent. After starting the Circles Initiative and completing the 15-week Getting Ahead sessions, this mom began to realize how her poor decisions were often causing her family's crises. However, she also learned how community factors also play a role in her situation and how important it was for her to become a engaged her community. When she began the Family Enhancement Program, the Case Manager focused on developing budgeting skills for the family, as this was an area the mother wanted to address first. Over the course of several months, this family gained substantial budgeting skills and through organization and planning, are now able to remain current with bills. This mother also secured stable, living wage employment that provides health benefits to her family. Most importantly, the family has worked on communication skills and participates in counseling to continue developing a better relationship. They continue to participate in the Circles Initiative and have been matched with three allies that will continue to work with the family on their goals. Instead of feeling helpless and disempowered, they now have the initiative to take control of their future and make the changes necessary to make a better life for themselves. (Lyon County Human Services)
- b. A single male in a seasonal job with the Nevada Department of Transportation (NDOT) was released from the position and was without work. His supervisor at NDOT indicated that a full-time position would be available, but it required a Commercial Driver's License (CDL). The individual contacted the Job Opportunities in Nevada (JOIN) office in Winnemucca for possible financial assistance. The CDL training (in Reno) enrollment fee was \$1800; CSBG contributed \$600, JOIN contributed \$600, and the individual paid \$600. The individual received the CDL within three months of being laid off. He obtained a permanent position with the NDOT as Construction Aide at \$11.46 per hour. The CDL not only allowed the individual to obtain the job to take him out of poverty status, but also provided him with the potential for better paying jobs in the NDOT.

The JOIN contribution of \$600 is their maximum. With that, we agreed that an equal share of the training fee would be reasonable, to assure that the individual was committed to the training. The individual had no savings, but borrowed the remaining \$600 from a friend. Without the CSBG contribution, the individual probably would not have been able to get the CDL. The individual also had to pay for his travel to and from Reno and for expenses while there. (Job Opportunities in Nevada)

- c. A father located in our county was released from the hospital and came home to an eviction notice, he slept on a friend's couch the first night, the second night he slept in his car; his daughters stayed with friends. He had been fired from his job, for being a no show/no call, (he was in the hospital), he did not qualify for TANF because the girls' mother used up their lifetime amount of cash services. We saw him on day three of his crisis.
- What happened to this 42-year-old single father of two girls could be anybody's story. He's been raising his 12- and 13-year-old daughters alone for nine years. They relocated to Carson Valley from Bishop, Calif., some months ago. They live in a Gardnerville Ranchos duplex that rents for \$875. With utility bills, food costs and the daily necessities in raising two young daughters, their monthly bills are close to \$1,200.
- The father went to work in a local restaurant and the girls enrolled in school. In December, Dad suffered a heart attack and was hospitalized. In addition to the physical strain, the heart attack placed an emotional burden on the two children who wondered what would become of them. With the assistance he received from relatives, friends, his daughters' teachers, and the staff at social services, the family's fears were relieved somewhat.
- "A lot of people helped us out," he said. "Even being new to the area and not really knowing us, they stepped in and gave us a hand." On the verge of losing his apartment, his landlord suggested they contact Douglas County Social Services. It was a decision that kept the little family intact.
- "Social Services put me in a program that helps pay to rent," he said. "They fixed me up with an emergency fund and called the rental agency to explain what was going on. They saved us from being homeless. Things fell into place and everything worked out."
- He recuperated at home for nearly three months and lost his original job. But he found work in another restaurant with hours more suited to his daughters' schedules.
- "This could happen to anybody," he said. "If you're honest and straight-forward and people know you're trying, they will go the extra mile." He described himself as a person who could never imagine himself on welfare, but he says it saved his life. "Everyone always says never be too proud," he said. "It's good to know these programs are here."
- He has advice for families that might find themselves in similar straits, "If you are willing to put the effort in, they can see it and will go to bat for you," he said. "They told me to call pretty much anytime. It's like you're part of a little team, not just one person on your own." (Douglas County Social Services)

3. Please provide a description of three innovative programs funded at least in part by the CSBG that have demonstrated success in eliminating a cause or causes of poverty and/or a condition(s) of poverty.

- a. Read and Rise is a literacy program which empowers parents to engage in the education of their children. Through the application of literacy strategies and increased knowledge of child development, parents actively participate in the development of their children's literacy and reading skills, fostering family wellness and self-sufficiency. The literacy program targets parents of children attending schools in communities with high poverty rates, including homeless children, and those from non-English speaking households.
- The program has a formal curriculum with bilingual (English/Spanish) materials for parents of children at six age levels from birth to 9 years; it serves more than 100 parents of low-income, high risk children per year. Read and Rise is an existing program in its third year of operation, expecting to serve parents at eight sites for the FY 2008-2009. The program is meeting its goals of providing parents with literacy strategies and knowledge about critical growth benchmarks; promoting early literacy and pre-reading skills; and fostering family wellness and self-sufficiency. The program is funded by CSBG, MGM Mirage Voice Foundation, and State Farm Insurance. (Las Vegas Clark County Urban League)
- b. CSA identified that the majority of clients asking for CSA case management assistance did not have adequate income and needed to obtain or upgrade their employment. In addition, most of these individuals lacked computer access and computer skills. Most employment is secured via internet search and application. Those who cannot submit applications online due to lack of computer access or computer skills are at a distinct disadvantage. For these reasons CSA offered computer instruction on how to access the internet, attaching documents, etc. and provided one on one assistance as individuals began to use their new skills to engage in job search. Over 100 individuals accessed the computer training and open lab assistance and a substantial number secured jobs or the skills necessary to job search on line and submit applications on line. (Community Services Agency)
- c. A couple in Pershing County graduated (both of them) from Drug Court in the Fall of 2007. The female continued in "after-care" counseling sponsored by CSBG. The male in the relationship had lost his job due to the former drug usage and was working at odd jobs as he had been doing during the drug court. The female obtained a job clerking at a convenience store. With two children, their total income was below 50% of poverty level.
- The male started using illegal drugs again after graduating from Drug Court. At the urging of his partner, he started the CSBG sponsored counseling for graduates. He stopped using and obtained a full-time job that improved their total income level to about 75% of poverty level. The counseling has allowed him to maintain the drug-free status and to keep his job.
- While not out of poverty status yet, the couple is on a path of stability, due in a large part to the after-care counseling funded by CSBG. (Job Opportunities in Nevada)

4. Please describe one project or activity that linked resources from several sources to mobilize or coordinate a solution to a poverty problem in the community. The point is to show CSBG "at work" as it funds staff activities, investments or services that meet a previously unmet community need.

Program Name:	Circles of Support
Purpose:	Lyon County Human Services has implemented the Circles Initiative that builds relationships across class and race lines to end poverty. Through the process of developing a transformational plan, the communities in Lyon County recognized the need to identify a new method to address poverty that would include local service providers, churches, and the community at large.
Need for Program:	Circles was selected because it is a high-impact strategy that will not only move families completely out of poverty, but also works to change the mindset of the community and eventually, the existing system structure. Instead of only providing short-term solutions to crises, there was a need to provide opportunities for long-term change, so families could permanently become independent from public assistance programs.
CSBG Service Category:	Self-Sufficiency
Role of your agency in program:	LCHS is currently the lead agency supporting the Circles Initiative and provides a full-time Circles Coordinator (\$55,000), a part-time Circles Coach (\$30,000), and administrative oversight (\$25,000) that is paid for through grants and county funds. LCHS primarily facilitates the process by supporting the Guiding Coalition with staff, and serving as a fiscal agent for the project. The main role of the staff is to help plan, coordinate, and implement program decisions and processes based on the decisions of the Guiding Coalition.
Partners and Partner roles:	<p>The following are community partners that have helped implement Circles in the Fernley community:</p> <ul style="list-style-type: none"> • <input type="checkbox"/> St. Robert's Bellarmine – Guiding Coalition member, Weekly Meeting Facilitator, Monthly Financial Support (\$100 per month) • <input type="checkbox"/> Healthy Communities Coalition - \$1,000 grant support • <input type="checkbox"/> Bank of America – Guiding Coalition member • <input type="checkbox"/> Nevada Blue – Guiding Coalition member; printing donations • <input type="checkbox"/> Cottonwood Elementary School – space donation • <input type="checkbox"/> Fernley Fun Center – space donation; employment partnership • <input type="checkbox"/> Independence Realty – space donation • <input type="checkbox"/> Pizza Factory – meal donations • <input type="checkbox"/> TJ's Pizza – meal donation • <input type="checkbox"/> Subway – meal donation • <input type="checkbox"/> WalMart Distribution Center – supply and monetary donation (\$3,500) • <input type="checkbox"/> LaVole Roofing - \$500 donation • <input type="checkbox"/> Sherwin Williams - \$350 donation • <input type="checkbox"/> Fernley Foundation -- \$4,800 grant • <input type="checkbox"/> Terry Lee Wells Foundation - \$5,000 grant • <input type="checkbox"/> Chamber of Commerce • <input type="checkbox"/> Fernley Golf Course – space donation • <input type="checkbox"/> Living Faith Christian Fellowship • <input type="checkbox"/> Gift of Grace Lutheran Fellowship • <input type="checkbox"/> Many community volunteers and private donations • <input type="checkbox"/> Fernley Community Thrift Store – Guiding Coalition member
CSBG involvement (planning, coordinating, funding, guaranteeing loans):	CSBG plays a vital role in the success of the Circles Initiative. CSBG funds pay the majority of personnel costs, direct assistance, and supply and travel expenses related to the Initiative. A great deal of planning and coordination is completed by CSBG staff, including fundraising, case management, facilitating meetings and Getting Ahead classes, and coordinating volunteers and Circle Leader trainings and events.
Type of funding (monetary, in-kind, services, etc.) contributed by each partner:	Discussed above under Partners and Partners's roles.
Description of Program:	The Circles Initiative is currently being implemented in the Fernley community, which has a population of nearly 20,000 residents. In January, 15 families participated in the "Getting Ahead" course, with 14 of those graduating 15 weeks later. After completion of the sessions, the Circle Leaders began meeting weekly with community volunteers to begin building community relationships to end poverty. Currently, there are 10 Allies that have been trained and matched with Circle families, with over 40 people participating, on average, in the weekly meetings that take place for Circles. Through advertisement, word of mouth, and community presentations, volunteers continue to spread the word about Circles, in an effort to build more community partners. In addition, Circles will be partnering with a UNR marketing class in the fall to help develop a marketing plan for the Initiative. Students will be developing several different methods of media outreach in order to promote the Initiative in the community.

Impact and Results:

In the brief time that Circles has been implemented, already several personal stories have arisen that show the impact of the project on low income families. Several individuals shared their experience at the graduation ceremony, and others have taken the opportunity to videotape their testimonials for community presentations. In addition, the presentations and conversations that have taken place in the community have begun to change the mindset to re-educate people what it truly means to be struggling. Also, in July, evaluation began on the project to begin tracking Circle Leaders and their progress. This data will be crucial in continuing to show the impact of Circles on the community and the Circle Leaders involved.

5. Please provide a brief description of one youth and one senior focused initiative that describes how the CSBG funds that you will list in Table 2 of Section E were used and coordinated with other programs and resources.

Include the following elements for Youth and Senior:

- a) Amount contributed by other programs, and partners
- b) Role of other programs and partners
- c) Result and impact

Youth Initiative:

The Urban League's 21st Century Community Learning Center (CCLC) is an after-school academic enrichment program now in its fourth year of operation at the Andre Agassi College Preparatory Academy. Its goals are to increase academic proficiency in reading and math; promote leadership and life long learning; and provide tutorials and enrichment activities. The enrichment activities are designed to develop complex thinking, data processing, and effective communication skills.

Funding from the Nevada Department of Education (\$81,000), and MGM MIRAGE Voice Foundation (\$8,000), helped 67 students demonstrate proficiency or better on their school examinations in reading/language arts and mathematics; show overall improvement on their school student report cards; improve scores on State of Nevada Criterion Referenced Tests (CRTs) as evidenced by first and second semesters; and become positively engaged with the community.

MGM MIRAGE Voice Foundation funds supported academic enrichment activities, including two field trips, a letter writing campaign, academic/fitness program, and four cooking classes. Funding from all sources contributed to homework and tutorial assistance, including salaries and materials; outreach to schools and the community; and incentives for parents and family members becoming more involved in youth education, socialization, and leadership experiences.

For 2008/09, the Urban League proposes expanding the CLCC model to the Pearson Community Center as the Youth Interactive Learning Center (YILC) which would increase academic achievement in science; promote socialization and life skills as well as leadership skills; and promote a structured environment meeting youth interests and needs with new challenges for motivating youth and sustaining participation. The YILC is a youth interest-based, interactive cross-curriculum focusing on math and science with reading and writing reinforcement. Components include a math-based academic curriculum, after-school science club, hands-on enrichment activities, career readiness, and life skills.

An integral component of the program is its Youth Advisory Committee which would provide a structured youth forum giving a voice to Urban League youth initiatives. Youth would have an opportunity to resolve youth issues at home, school, within the program, and within the community. They would also be able to mentor other youth and serve as a resource to the adult advisory board to oversee youth initiatives at the Pearson Community Center. (Las Vegas Clark County Urban League)

Adult Initiative:

CSA has provided computer classes to 47 senior citizens during the past year. A grant from Bank of America, provided \$7,000 to support this CSBG initiative.

Role of Partners: Washoe County Senior Services and the Retired Senior Volunteer Program (RSVP) participated as partners in this project, referring seniors to the project. Washoe Senior Services also provided case management services to the seniors who were in need of such, and RSVP worked to provide volunteer opportunities to seniors who had participated in the program.

Impact and Results: Seniors who participate in the program demonstrated positive changes in attitudes towards computers and the Internet, and gain confidence in their own proficiency with technology including heightened learning of computer skills, an increased sense of connection and communication with their families and friends due to email capability, and increase financial security through learning how to bank online. (Community Services Agency)

TABLE 22-1

Agency Funds by Service Category

Agency	Employment	Education	Income Management	Housing	Emergency Services	Nutrition	Linkages	Self- Sufficiency	Health	Other
Carson City Health and Human Services										
Churchill County Social Services		\$1,253	\$474		\$39,700	\$7,786	\$54,529	\$51,619		
Community Chest					\$2,828			\$32,241		
Community Services Agency		\$26,519	\$132,899	\$77,429				\$16,940		
Consolidated Agencies of Human Services		\$13,547		\$6,773	\$6,773	\$6,773	\$133,801	\$166,781		
Douglas County Social Services							\$32,061	\$6,773		
Family Resource Center of Northeast Nevada		\$4,262	\$13,923		\$54,462			\$34,255		
Job Opportunities in Nevada (JOIN)	\$2,123	\$3,719				\$23,918	\$50,076	\$28,952		
Lander County Social Services					\$17,765			\$33,515	\$15,777	
Las Vegas Clark County Urban League	\$11,092	\$198,736	\$89,351				\$751,216	\$1,127,328		
Lincoln County Human Services		\$11,152			\$3,149	\$5,069		\$13,543		
Lyon County Human Services					\$10,409	\$1,000		\$121,740		
Nye County Health and Human Services					\$50,476	\$12,000		\$11,992		
White Pine County Social Services					\$18,431	\$4,000	\$2,245	\$5,500	\$2,350	
Total	\$13,215	\$259,188	\$236,647	\$84,202	\$203,993	\$60,546	\$1,023,928	\$1,651,179	\$18,127	
Count	2	7	4	2	9	7	6	13	2	0

TABLE 22-2

Agency Funds by Demographic Category

Agency	Youth	Seniors
Carson City Health and Human Services		
Churchill County Social Services		
Community Chest		
Community Services Agency	\$86,360	
Consolidated Agencies of Human Services	\$6,773	
Douglas County Social Services		
Family Resource Center of Northeast Nevada		
Job Opportunities in Nevada (JOIN)	\$16,100	
Lander County Social Services		
Las Vegas Clark County Urban League	\$112,958	\$354,235
Lincoln County Human Services	\$11,000	
Lyon County Human Services		
Nye County Health and Human Services		
White Pine County Social Services		
Total	\$233,191	\$354,235
Count	5	1

TABLE 22-3
CSBG EXPENDITURES BY SERVICE CATEGORY

Table 1: Funding By Service Category and Funding Source, FY 2008

Service Category	# of Agencies Reporting (State will compile)	CSBG Funds
1. Employment	2	\$13,215
2. Education	7	\$259,188
3. Income Management	4	\$236,647
4. Housing	2	\$84,202
5. Emergency Services	9	\$203,993
6. Nutrition	7	\$60,546
7. Linkages	6	\$1,023,928
8. Self Sufficiency	13	\$1,651,179
9. Health	2	\$18,127
10. Other	0	
Totals:	14	\$3,551,025

Of the CSBG funds reported above, \$1,220,025 were for administration.
(Please consult the instructions regarding what constitutes "administration")

Table 2: (Of the funding listed in Table 1) Funds by Demographic Category , FY 2008

Demographic Category	# of Agencies Reporting (State will compile)	CSBG Funds
1. Youth	5	\$233,191
2. Seniors	1	\$354,235

Part I: Section F: Other Resources Administered and Generated

Subsection I.

1. Number of Local Agencies Reporting:	1.	14		
2. Amount of FY 2008 CSBG allocated to reporting agencies:	2.	\$4,188,861		
3. Federal Resources (other than CSBG)				
a. Weatherization (DOE) (include oil overcharge \$\$)	3a.			
b. LIHEAP- Fuel Assistance (HHS) (include oil overcharge \$\$)	3b.			
c. LIHEAP- Weatherization (HHS) (include oil overcharge \$\$)	3c.			
d. Head Start (HHS)	3d.	\$4,556,084		
e. Early Head Start (HHS)	3e.			
f. Older American Act (HHS)	3f.	\$208,082		
g. SSBG (HHS)	3g.			
h. Medicare/Medicaid (HHS)	3h.			
i. Community Food and Nutrition (HHS)	3i.			
j. Temporary Assistance to Needy Families (TANF)	3j.	\$152,260		
k. Child Care Development Block Grant (CCDBG)	3k.	\$199,412		
l. Other HHS resources (list in order of size):				
1) <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td>\$500,859</td></tr></table>		\$500,859		
	\$500,859			
2) <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td>\$30,000</td></tr></table>		\$30,000		
	\$30,000			
3) <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td></td></tr></table>				
4) <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td></td></tr></table>				
TOTAL HHS Other:				
m. WIC (USDA)	3l.	\$530,859		
n. All USDA Non-Food Programs (e.g. rural development)	3m.	\$707,063		
o. All Other USDA Food Programs	3n.			
p. CDBG - Federal, State, and Local	3o.	\$257,126		
q. Housing Programs (HUD): q1. Section 8	3p.	\$467,558		
q2. Section 202	3q1.	\$629,576		
r. All Other HUD including homeless programs	3q2.	\$2,984,976		
s. Employment and training programs (US DOL)	3r.	\$479,366		
t. Other US DOL programs	3s.	\$1,880,830		
u. Corporation for National Services (CNS) Programs	3t.			
v. FEMA	3u.	\$75,150		
w. Transportation (US DOT)	3v.	\$118,124		
x. Other Federal Sources (list in order of size):	3w.	\$30,382		
1) <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td>\$9,643</td></tr></table>		\$9,643		
	\$9,643			
2) <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td></td></tr></table>				
3) <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td></td></tr></table>				
4) <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td></td><td></td></tr></table>				
3x.		\$9,643		
TOTAL: NON-CSBG FEDERAL RESOURCES		\$13,286,491		

Part I: Section F: Other Resources Administered and Generated by the CSBG Network

Subsection II. State Resources

- a. State appropriated funds used for the same purpose as federal CSBG funds

a.

Note: Verify with State Administrator that this figure matches state submission in Section A, Item 5

- b. State housing and homeless programs

b.

- c. State nutrition programs

c.

- d. State day care and early childhood programs

d.

- e. State energy programs

e.

- f. State health programs

f.

- g. State youth development programs

g.

- h. State employment and training programs

h.

- i. State Head Start programs

i.

- j. State senior programs

j.

- k. State Transportation Programs

k.

- l. State Education Programs

l.

- m. State Community and Economic Development Programs

m.

- n. State Rural Development Programs

n.

- o. State Family Development Programs

o.

- p. Other State Sources (list in order of size):**

Funding Amounts

1)	<input type="text"/>
2)	<input type="text"/>
3)	<input type="text"/>
4)	<input type="text"/>
5)	<input type="text"/>
6)	<input type="text"/>
7)	<input type="text"/>
8)	<input type="text"/>
9)	<input type="text"/>
10)	<input type="text"/>
11)	<input type="text"/>
12)	<input type="text"/>
13)	<input type="text"/>

<input type="text" value="\$833,938"/>
<input type="text" value="\$486,268"/>
<input type="text" value="\$116,742"/>
<input type="text" value="\$47,349"/>
<input type="text" value="\$22,561"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
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<input type="text"/>
<input type="text"/>

Total Funding
Amount,
State Other

k.

ALL OTHER:

The Other State Sources summary report pick up the first name in the database and sum all of the funds in each line. This is not a reflection of what was actually funded by name. Retrieve this information in the detail reports.

TOTAL: STATE RESOURCES

If any of these resources were also reported under Subsection I (Federal Resources), please estimate the amount.

Part I: Section F: Other Resources Administered and Generated by the CSBG Network

Subsection III. Local Resources

- | | |
|--|---|
| a. Amount of unrestricted funds appropriated by local government | a. <input type="text" value="\$3,919,576"/> |
| b. Value of Contract Services. | b. <input type="text" value="\$119,188"/> |
| c. Value of in-kind goods/services received from local government. | c. <input type="text" value="\$324,389"/> |

TOTAL: LOCAL PUBLIC RESOURCE

\$4,363,153

If any of these resources were also reported under Subsection I or II, please estimate the amount

Subsection IV. Private Sector Resources

- | | |
|---|---|
| a. Funds from foundations, corporations, United Ways, other non-profits | a. <input type="text" value="\$607,197"/> |
| b. Other donated funds | b. <input type="text" value="\$45,904"/> |
| c. Value of other donated items, food clothing, furniture, etc | c. <input type="text" value="\$94,724"/> |
| d. Value of in-kind services received from businesses | d. <input type="text" value="\$57,314"/> |
| e. Fees paid by clients for services | e. <input type="text" value="\$71,893"/> |
| Number of agencies responding to this item | <input type="text" value="6"/> |
| f. Payments by private entities for goods or services for low-income clients or communities | f. <input type="text" value="\$31,754"/> |
| Number of agencies responding to this item | <input type="text" value="2"/> |
| g. Number of volunteer hours donated | g. <input type="text" value="51,887"/> |

TOTAL: PRIVATE SECTOR RESOURCE

\$908,786

If any of these resources were also reported under Subsection I, II or III, please estimate the amount.

TOTAL: ALL OTHER RESOURCES
(FEDERAL, STATE, LOCAL, PRIVATE)
less amount of double count in Subsection II, III, IV

\$21,422,312

Part I: Section G: Participants Characteristics

1. Number of Agencies Reporting	14	2a. Total Non CSBG resources Reported in Section F, page 12	\$21,422,312
		2b. Total amount of CSBG allocated	\$4,188,861
		Total Resources for FY 2007 (2a + 2b)	\$25,611,173
3. Total unduplicated number of persons about whom one or more characteristics were obtained		3.	21,450
4. Total unduplicated number of persons about whom no characteristics were obtained		4.	19,377
5. Total unduplicated number of families about whom one or more characteristics were obtained		5.	9,442
6. Total unduplicated number of families about whom no characteristics were obtained		6.	10,050
7. Gender	NUMBER OF PERSONS*	13. Family Size	NUMBER OF FAMILIES***

a. Male	10,121
b. Female	11,298
TOTAL*	21,419

8. Age **NUMBER OF PERSONS***

a. 0-5	4,226
b. 6-11	2,553
c. 12-17	2,072
d. 18-23	1,823
e. 24-44	5,591
f. 45-54	1,933
g. 55-69	1,908
h. 70+	987
TOTAL*	21,093

9. Ethnicity/Race **NUMBER OF PERSONS***

I. Ethnicity

a. Hispanic or Latino	7,093
b. Not Hispanic or Latino	13,802
TOTAL*	20,895

II. Race

a. White	10,571
b. Black African America	5,397
c. American Indian and Alaska Native	716
d. Asian	292
e. Native Hawaiian and Other Pacific Islander	71
f. Other	
g. Multi-race (any 2 or more of the above)	1,240
TOTAL*	

10. Education level of adults **Number of Persons 24 and Older****

a. 0-8	996
b. 9-12/non-graduates	1,951
c. high school grad/GED	3,434
d. 12+ some post secondary	1,611
e. 2 or 4 yr college graduates	745
TOTAL**	8,737

11. Other Characteristics **NUMBER OF PERSONS***

	# persons	# surveyed
a. No health insurance	10,870	20,520
b. Disabled	2,396	20,520

12. Family Type **NUMBER OF FAMILIES*****

a. Single parent/female	1,943
b. Single parent/male	248
c. Two- parent household	2,032
d. Single person	3,646
e. Two adults/no children	2,032
f. Other	563
TOTAL***	10,464

a. One	3,861
b. Two	1,842
c. Three	1,354
d. Four	1,109
e. Five	716
f. Six	334
g. Seven	132
h. Eight or more	81
TOTAL***	9,429

14. Source of Family Income **NUMBER OF FAMILIES**

a. Unduplicated # of Families Reporting One or More Sources of Income***	6,417
b. Unduplicated # of Families Reporting No Income***	1,853
TOTAL***	8,270
c. TANF	273
d. SSI	605
e. Social Security	1,667
f. Pension	330
g. General Assistance	65
h. Unemployment Insurance	213
i. Employment + other sources	1,037
j. Employment only	2,857
k. Other	675

15. Level of Family Income (% of HHS Guideline) **NUMBER OF FAMILIES*****

a. Up to 50%	3,831
b. 51% to 75%	1,388
c. 76% to 100%	1,355
d. 101% to 125%	827
e. 126% to 150%	463
f. 151% and over	779
TOTAL***	8,643

16. Housing **NUMBER OF FAMILIES*****

a. Own	1,719
b. Rent	5,289
c. Homeless	890
d. Other	1,195
TOTAL***	9,093

* The sum of this category should not exceed the value of Item 3.

** The sum of this category should not exceed the value of Items 8 e-h.

*** The sum of this category should not exceed the value of Item 5.

End of Part I: Section G

Totals For Nevada

NASCSP CSBG/IS 2008 Page 13

(no data entry)

Click Here to EXIT
SECTION G



Part II: Outcomes of Efforts, FY 2008

National Performance Indicators

State Name: Nevada

Goal 1: Low-income people become more self sufficient.

National Performance Indicator 1.1

Employment

The number and percentage of low-income participants in community action employment initiatives who get a job or become self-employed as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Participants Enrolled in Program(s) (#)	Number of Participants Expected to Achieve Outcome in Reporting period (Target) (#)	Number of Participants Achieving Outcome in Reporting Period (#)	Percentage Achieving Outcome in Reporting Period (%)
A. Unemployed and obtained a job	10	611	306	241	78.8%
B. Employed and obtained an increase in employment income	8	207	104	75	72.1%
C. Achieved "living wage" employment	7	297	119	137	115.1%
In the rows below, please include any additional indicators that were not captured above.					
					0.0%
					0.0%
					0.0%

Part II: Outcomes of Efforts, FY 2008

National Performance Indicators

State Name: Nevada

Goal 1: Low-income people become more self sufficient.

National Performance Indicator 1.2

Employment Supports

The number of low-income participants for whom barriers to initial or continuous employment are reduced or eliminated through assistance from community action as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Participants Enrolled in Program(s) (#)	Number of Participants Achieving Outcome in Reporting Period (#)
A. Obtained pre-employment skills/competencies required for employment and received training program certificate or diploma	5	356	313
B. Completed ABE/GED and received certificate or diploma	7	52	10
C. Completed post-secondary education program and obtained certificate or diploma	6	19	6
D. Enrolled children in before or after school programs, in order to gain or maintain employment	6	145	138
E. Obtained care for child or other dependant in order to gain or maintain employment	9	241	127
F. Obtained access to reliable transportation and/or driver's license in order to gain or maintain employment	8	388	203
G. Obtained health care services for themselves or a family member in support of family stability needed to gain or retain employment	7	308	119
H. Obtained safe and affordable housing in support of family stability needed to gain or retain employment	8	664	374
I. Obtained food assistance in support of family stability needed to gain or retain employment	8	2282	2151

In the rows below, please include any additional indicators that were not captured above.

Part II: Outcomes of Efforts, FY 2008

National Performance Indicators

State Name: Nevada

Goal 1: Low-income people become more self sufficient.

National Performance Indicator 1.3

Economic Asset Enhancement and Utilization

The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of community action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Participants Enrolled in Program(s) (#)	Number of Participants Expected to Achieve Outcome in Reporting period (Target) (#)	Number of Participants Achieving Outcome in Reporting Period (#)	Aggregated Dollar Amounts (Payments, Credits or Savings)	Percentage Achieving Outcome in Reporting Period (%)
Utilization 1. Number and percent demonstrating ability to complete and maintain a budget for over 90 days						0.0%
Utilization 2. Number and percent opening an Individual Development Account (IDA) or other savings account and increased savings, and the aggregated amount of savings	1	20	18	1		5.6%
Utilization 3a. Number and percent capitalizing a small business with accumulated savings						0.0%
Utilization 3b. Number and percent pursuing post-secondary education with savings	1	9	3	1		33.3%
Utilization 3c. Number and percent purchasing a home with accumulated savings	1	11	3	0		0.0%

In the rows below, please include any additional indicators that were not captured above.

						0.0%
						0.0%
						0.0%

Part II: Outcomes of Efforts, FY 2008

National Performance Indicators

State Name: Nevada

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National Performance Indicator 1.3

Economic Asset Enhancement and Utilization

The number and percentage of low-income households that achieve an increase in financial assets and/or financial skills as a result of community action assistance, and the aggregated amount of those assets and resources for all participants achieving the outcome, as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Participants Enrolled in Program(s) (#)	Number of Participants Expected to Achieve Outcome in Reporting period (Target) (#)	Number of Participants Achieving Outcome in Reporting Period (#)	Aggregated Dollar Amounts (Payments, Credits or Savings)	Percentage Achieving Outcome in Reporting Period (%)
Enhancement 1. Number and percent of participants in tax preparation programs who identify any type of Federal or State tax credit and the aggregated dollar amount of credits	1	560	560	560		100.0%
Enhancement 2. Number and percentage obtained court-ordered child support payments and the expected annual aggregated dollar amount of payments						0.0%
Enhancement 3. Number and percentage enrolled in telephone lifeline and/or energy discounts with the assistance of the agency and the expected aggregated dollar amount of savings						0.0%
In the rows below, please include any additional indicators that were not captured above.						
						0.0%
						0.0%

Part II: Outcomes of Efforts, FY 2008

National Performance Indicators

State Name: Nevada

Goal 2: The conditions in which low-income people live are improved.

National Performance Indicator 2.1

Community Improvement and Revitalization

Increase in, or preservation of opportunities and community resources or services for low-income people in the community as a result of community action projects/initiatives or advocacy with other public and private agencies, as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Projects or Initiatives (#)	Number of Opportunities and/or Community Resources Preserved or Increased (#)
A. Accessible "living wage" jobs created or saved from reduction or elimination in t			
B. Safe and affordable housing units created in the community	2	3	86
C. Safe and affordable housing units in the community preserved or improved through construction, weatherization or rehabilitation achieved by community action activity or advocacy			
D. Accessible and affordable health care services/facilities for low-income people created or saved from reduction or elimination	1	1	3000
E. Accessible safe and affordable child care or child development placement opportunities for low-income families created or saved from reduction or elimination			
F. Accessible before school and after school program placement opportunities for low-income families created or saved from reduction or elimination	1	1	25
G. Accessible new or expanded transportation resources, or those that are saved from reduction or elimination, that are available to low-income people, including	1	1	125
H. Accessible or increased educational and training placement opportunities, or those that are saved from reduction or elimination, that are available for low-income people in the community, including vocational, literacy, and life skill	4	4	172

In the rows below, please include any additional indicators that were not captured above.

Part II: Outcomes of Efforts, FY 2008

National Performance Indicators

State Name: Nevada

Goal 2: The conditions in which low-income people live are improved.

National Performance Indicator 2.2

Community Quality of Life and Assets

The quality of life and assets in low-income neighborhoods are improved by community action initiative or advocacy, as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Program Initiatives or Advocacy Efforts (#)	Number of Community Assets, Services, or Facilities Preserved or Increased (#)
A. Increases in community assets as a result of a change in law, regulation or policy, which results in improvements in quality of life and assets	2	2	23
B. Increase in the availability or preservation of community facilities.	1	1	30
C. Increase in the availability or preservation of community services to improve public health and safety.	2	2	146
D. Increase in the availability or preservation of commercial services within low-income neighborhoods.			
E. Increase or preservation of neighborhood quality-of-life resources.			
In the rows below, please include any additional indicators that were not captured above.			

Part II: Outcomes of Efforts, FY 2008

National Performance Indicators

State Name: Nevada

Goal 3: Low-income people own a stake in their community.

National Performance Indicator 3.2

Community Empowerment Through Maximum Feasible Participation

The number of low-income people mobilized as a direct result of community action initiative to engage in activities that support and promote their own well-being and that of their community as measured by one or more of the following:

	Eligible Entities Reporting (#)	Total Number of Low-Income People (#)
A. Number of low-income people participating in formal community organizations, government, boards or councils that provide input to decision-making and policy setting through community action efforts.	8	174
B. Number of low-income people acquiring businesses in their community as a result of community action assistance.		
C. Number of low-income people purchasing their own homes in their community as a result of community action assistance.	1	1
D. Number of low-income people engaged in non-governance community activities or groups created or supported by community action.	4	116
In the rows below, please include any additional indicators that were not captured above.		

Part II: Outcomes of Efforts, FY 2008

National Performance Indicators

State Name: Nevada

Goal 4: Partnerships among supporters and providers of services to low-income people are achieved.

National Performance Indicator 4.1

Expanding Opportunities Through Community-Wide Partnerships

The number of organizations, both public and private, community action actively works with to expand resources and opportunities in order to achieve family and community outcomes.

Eligible Entities
Reporting
(#)

Number of
Organizational
Partnerships
(#)

Number of
These Partnerships
That Were With
Faith-Based
Organizations
(#)

Number of organizations community action agencies work with to promote family and community outcomes.

14

352

14

In the rows below, please include any additional indicators that were not captured above.

Part II: Outcomes of Efforts, FY 2008

National Performance Indicators

State Name:

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

National Performance Indicator

Independent Living

The number of vulnerable individuals receiving services from community action that maintain an independent living situation as a result of those services:

	Eligible Entities Reporting (#)	Number of Vulnerable Individuals Living Independently (#)
A. Senior Citizens	5	1159
B. Individuals with Disabilities	1	12
In the rows below, please include any additional indicators that were not captured above.		

Part II: Outcomes of Efforts, FY 2008

National Performance Indicators

State Name: Nevada

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

National Performance Indicator 6.2

Emergency Assistance

The number of low-income individuals or families served by community action that sought emergency assistance and the percentage* of those households for which assistance was provided, including such services as:

	Eligible Entities Reporting (#)	Units of Measurement	Number Seeking Assistance (#)	Number Receiving Assistance (#)
A. Food -Indicate your state's unit of measurement, such as bags, packages, cartons, families, individuals, etc.	11	Households	1514	1442
B. Emergency Vendor Payments, including Fuel and Energy Bills and Rent/Mortgage Payments	11	Households	1853	1508
C. Temporary Shelter	10	Households	158	110
D. Emergency Medical Care	6	Households	280	269
E. Protection from Violence	10	Households	9	7
F. Legal Assistance	1	Households	7	6
G. Transportation	1	Households	400	388
H. Disaster Relief		Households		
I. Clothing	4	Households	433	363

In the rows below, please include any additional indicators that were not captured above.

Part II: Outcomes of Efforts, FY 2008

National Performance Indicators

State Name: Nevada

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

National Performance Indicator 6.3

Child and Family Development

The number and percentage* of all infants, children, youth, parents, and other adults participating in developmental or enrichment programs that achieve program goals, as measured by one or more of the following:

	Eligible Entities Reporting (#)	Number of Participants Enrolled in Program(s) (#)	Number of Participants Expected to Achieve Outcome in Reporting period (Target) (#)	Number of Participants Achieving Outcome in Reporting Period (#)	Percentage Achieving Outcome in Reporting Period (%)
Infant and Child 1. Infants and children obtain age appropriate immunizations, medical and dental care.	7	357	339	339	100.0%
Infant and Child 2. Infant and child health and physical development are improved as a result of adequate nutrition.	8	6713	6042	6710	111.1%
Infant and Child 3. Children participate in pre-school activities to develop school readiness skills.	5	217	163	213	130.7%
Infant and Child 4. Children who participate in pre-school activities are developmentally ready to enter Kindergarten or 1st Grade.	4	225	180	225	125.0%
Youth 1. Youth improve physical health and development.	6	597	507	593	117.0%
Youth 2. Youth improve social/emotional development.	7	64	58	40	69.0%
Youth 3. Youth avoid risk-taking behavior for a defined period of time.	4	39	31	21	67.7%
Youth 4. Youth have reduced involvement with criminal justice system.	4	44	31	35	112.9%
Youth 5. Youth increase academic, athletic or social skills for school success by participating in before or after school programs.	5	298	268	214	79.9%
Adult 1. Parents and other adults learn and exhibit improved parenting skills.	10	881	705	793	112.5%
Adult 2. Parents and other adults learn and exhibit improved family functioning skills.	9	349	209	237	113.4%

In the rows below, please include any additional indicators that were not captured above.

					0.0%
					0.0%